

TOWN OF TWO HILLS

Regular Council Meeting

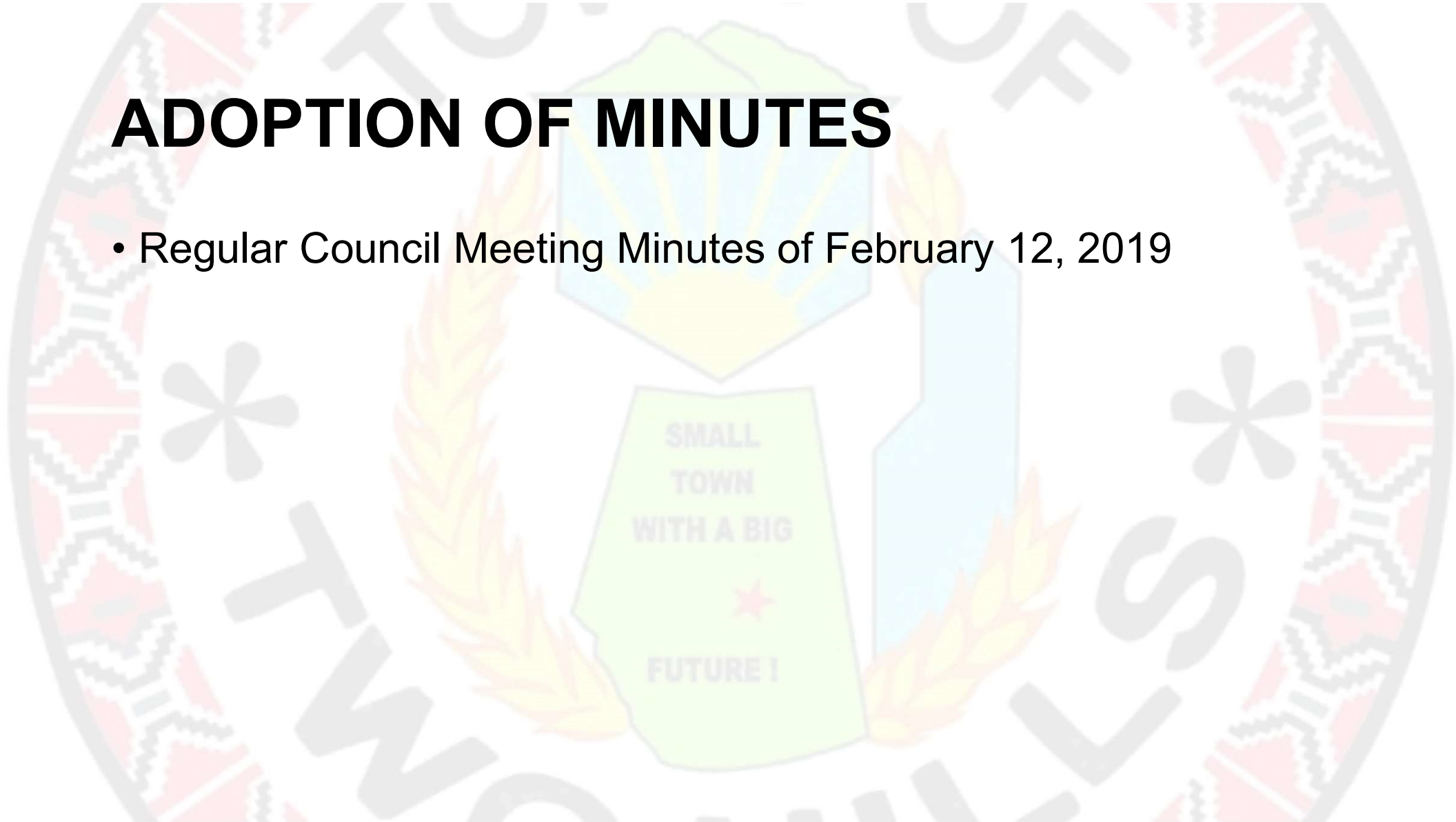
February 26, 2019

ADOPTION OF AGENDA



ADOPTION OF MINUTES

- Regular Council Meeting Minutes of February 12, 2019



OPEN FORUM

Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Roads / Sidewalks

- a) Grade all roads and back alleys
- b) Grade parking lots at the arena, rec centre and hall
- c) Grade snow for dumping from the roads on the south side of town
- d) Haul most snow windrows
- e) Sand roads as needed

Water/Wastewater

- a) Complete all water and wastewater reports
- b) Steam frozen sewer line from the hall to the manhole on 45 avenue and 53 street
- c) Clean and inspect sewer line at 4406-49 avenue
- d) Move track hoe to Myrnam to dig broken water line and use the vac truck to assist with the repair

Other

- a) Replace damaged garbage bin at 5304- 49 street
- b) Gateway added freon to chiller in arena ice plant
- c) Install new alternator in 350 Ford service truck
- d) Repair and service snow removal equipment
- e) Complete all service requests

ADMINISTRATIVE REPORTS

Financial Report



ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

1. See attached Action Tracker for up-to-date information on directives from Council.
2. Fire Department – Met with Fire Chief for quarterly meeting; see attached minutes.
3. Volunteer Grant – applied for.
4. Insurance – No updates.
5. Intersection Review – No updates between St. Paul Education School Division or Town; still seeking engineer review for small traffic impact study (TIA).
6. CAO will be on holidays from February 22 – March 1, 2019

CORRESPONDENCE

- **St. Paul Education Regional Division No.1:** Board meeting highlights updating council on school changes, capital projects, finances, and correspondence.
- **Deputy Mayor Elaine Sorochan:** Two Hills FCSS Program Report updating Council on FCSS programming throughout the year
- **Deputy Mayor Elaine Sorochan:** Annual Report 2018

OLD BUSINESS

Town Logo

- At the annual public meeting of November 28, 2018, the public were notified that “The Town of Two Hills has been looking at getting a new logo. Soon there will be an opportunity to offer your opinion on the choices of logos.”
- At the Regular Council Meeting of January 22, 2019 was presented with 3 pages of logos to choose from of which Council chose 5. Administration conducted a paper survey that was sent out to all post office boxes within the Town of Two Hills, and an online survey posted on the Town website and Two Hills Community Board and Events Facebook page.
- Survey was open on January 28, 2019 was closed on February 21, 2019. Incentive to participate in the survey is a \$50 gift certificate from a local business to one participant chosen at random.

BYLAWS AND POLICIES

2019-988 Traffic Bylaw

2010-889 Traffic Bylaw and amending bylaw 2011-906 was presented to Council for the Bylaw/Policy meeting of January 15, 2019 to review. At the last Regular Council meeting, Council sent the draft bylaw back to the Bylaw/Policy meeting for further review. Council reviewed and made changes to draft Bylaw 2019-988 at the Bylaw/Policy meeting of February 20, 2019.

BYLAWS AND POLICIES

2019-989 Community Revitalization Property Tax Incentive Program Bylaw

At the last Regular Council meeting, Council moved to review the Community Revitalization Program Bylaw at the following Bylaw/Policy meeting on February 20, 2019.

In lieu of a brownfield incentive bylaw and to promote economic growth and improvements to current residential and non-residential buildings, Council has updated the Community Revitalization Program bylaw to a Community Revitalization Property Tax Incentive Program Bylaw that provides a more generous tax incentive for new or renovated improvements.

BYLAWS AND POLICIES

2019-990 Parks Bylaw

Due to the Sports Activity Council taking over operation and maintenance of Geleta Park, the current Parks bylaw, which covers regulations on all Town parks, needed to be amended.

Council reviewed the 2012-926 Parks Bylaw and 2014-950 Amending Parks Bylaw at the Bylaw/Policy meeting of February 20, 2019.

BYLAWS AND POLICIES

2010-891 Boulevard, Parks, and Public Trees Bylaw

Council reviewed the 2010-891 Boulevard, Park and Public Trees Bylaw at the Bylaw/Policy meeting of February 20, 2019.

There were no recommended changes by Administration or Council to this current bylaw.

BYLAWS AND POLICIES

2007-11 Commemorating Birthdays and Anniversaries Policy

2007-11 Plaques and Certificates Commemorating Wedding Anniversaries and Birthdays Policy was presented to Council for the Bylaw/Policy meeting of January 15, 2019 for review.

At the last Regular Council meeting, Council sent the draft bylaw back to the Bylaw/Policy meeting for further review. Council has updated the Plaques and Certificates Commemorating Wedding Anniversaries and Birthdays Policy to the Commemorating Anniversaries and Birthdays Policy that continues to provide plaques or certificates for milestone events, upon request.

The policy draft has been extended to anniversaries of non-profit organizations.

BYLAWS AND POLICIES

2007-07 Tangible Capital Assets Policy

Council reviewed the 2007-07 Tangible Capital Assets – Classification/Capitalization Threshold/Amortization Policy at the Bylaw/Policy meeting of February 20, 2019.

There were no recommended changes by Administration or Council to this current policy.

BYLAWS AND POLICIES

2008-01 Tender Invitations Policy

Council reviewed the 2008-01 Tender Invitations Policy at the Bylaw/Policy meeting of February 20, 2019.

There is a current Purchasing Policy which includes regulations regarding processes for tendering therefore, it was recommended by Administration to rescind this redundant policy.

BYLAWS AND POLICIES

2012-01 Business Building Revitalization Program

In lieu of a brownfield incentive bylaw, a building façade program, and to promote economic growth and improvements to current residential and non-residential buildings, Council has updated the Community Revitalization Program bylaw to provide a more generous tax incentive for new or renovated improvements.

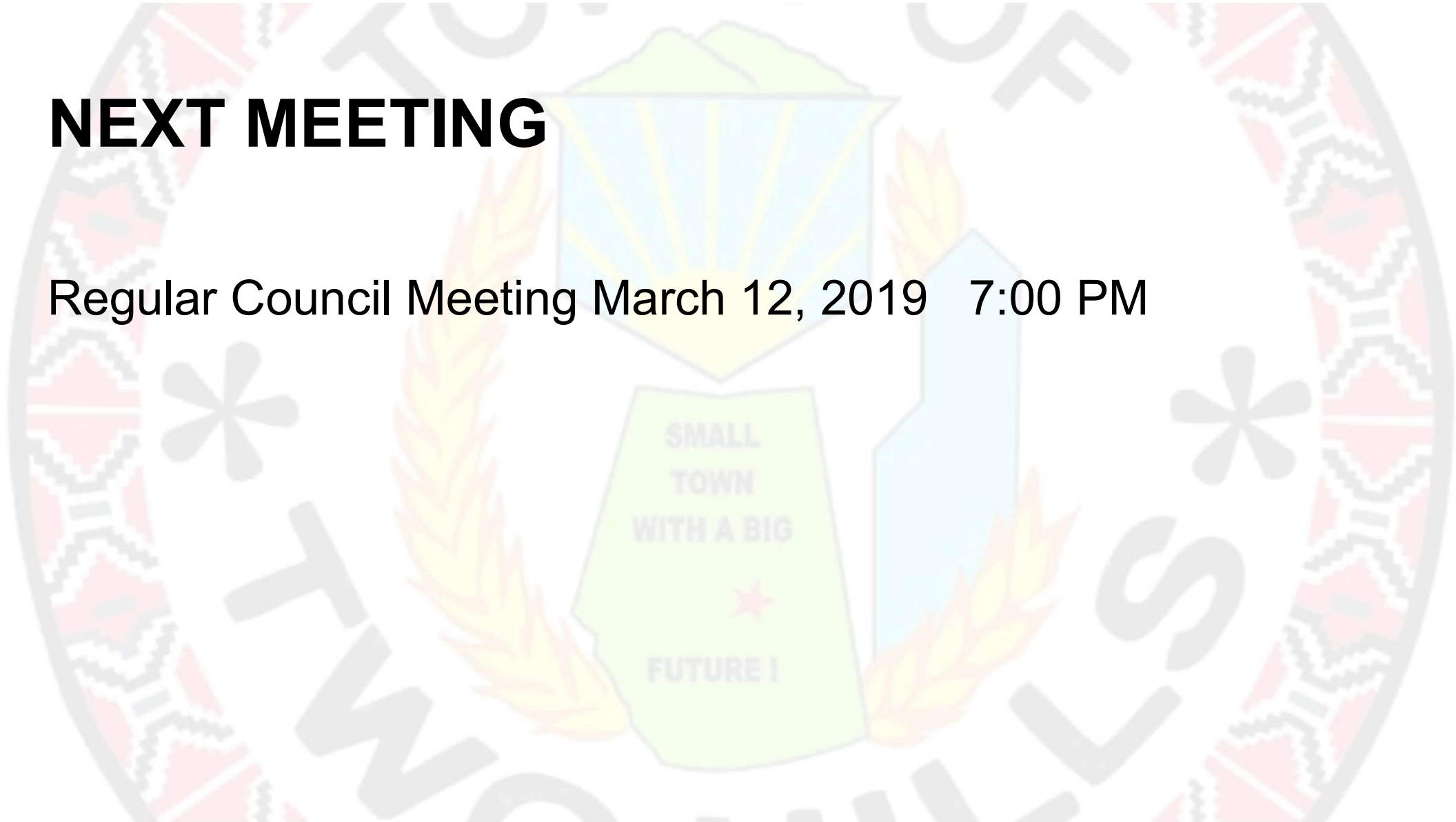
COUNCILLOR REPORTS

Deputy Mayor E. Sorochan
Councillor G. Saskiw



NEXT MEETING

Regular Council Meeting March 12, 2019 7:00 PM





ADJOURNMENT

THANK YOU FOR ATTENDING