



2020 APPLICATION FOR BUSINESS LICENSE

Information about your business will be made available to potential customers and other vendors either from the Town office or Town website

- ☐ New License ☐ License Renewal ☐ Change of Occupancy ☐ Change of Address
☐ Change of Ownership

PLEASE PRINT

I, _____ herewith make application for a Business License under the provisions of the Business License Bylaw No. 2014--947 of the Town of Two Hills to establish and operate a business within the Town of Two Hills. The said Business will be operated as:

Company Name: _____

Contact Name & Title: _____

Address of Business (civic & mailing): _____

Business Phone: _____ Fax: _____ Cell Phone: _____

Email: _____

Description of Business: _____

IF APPLICABLE As required by Provincial or Municipal Legislation, I have obtained and possess the following:

1) Alberta License Requirements: License #: _____ Expiry: _____

2) Approved Under Health Regulations: _____
(Health Inspector)

3) Fire Discipline Inspection: _____
(Attach Certification)

I, _____ certify that the above information is true and correct.

Applicant's Signature: _____ Date: _____

BYLAW NO. 2014-947

For Office Use Only

Business License Fee: _____ Receipt Number: _____

Business Type: _____ Issued By: _____

Other Comments: _____

Customer Code: _____

**SCHEDULE “B”
FEES**

<i>Type of Business</i>	<i>Fee</i>	<i>Validity of License</i>
Registered Non-Profit	Nil	No license required
Home-Based Business	\$25.00	Annual
Resident Business **within Town Limits	\$50.00	Annual
District Resident Business **within County of Two Hills	\$75.00	Annual
Non- Resident Business	\$100.00	Annual
Hawker or Peddler	\$100.00 \$500.00	Day; or Annual
Appeal Fee	50% of Business License Fee	Per Appeal

**SCHEDULE “C”
PENALTIES**

<i>Type of Offense</i>	<i>Penalty</i>	<i>Second or Subsequent Penalties</i>
Operating a Business without a Business License	\$200.00	\$500.00
Operating a Business while Business License is suspended	\$200.00	\$500.00
Failure to post Business License	\$100.00	\$200.00
Failure to provide information or documents as required by the Chief Administrative Officer or Bylaw Officer	\$100.00	\$250.00
Any other contravention of the Bylaw not specified above	\$100.00 - \$500.00 as determined by the Chief Administrative Officer or Bylaw Officer.	Double initial penalty