

# **TOWN OF TWO HILLS**

**Regular Council Meeting**

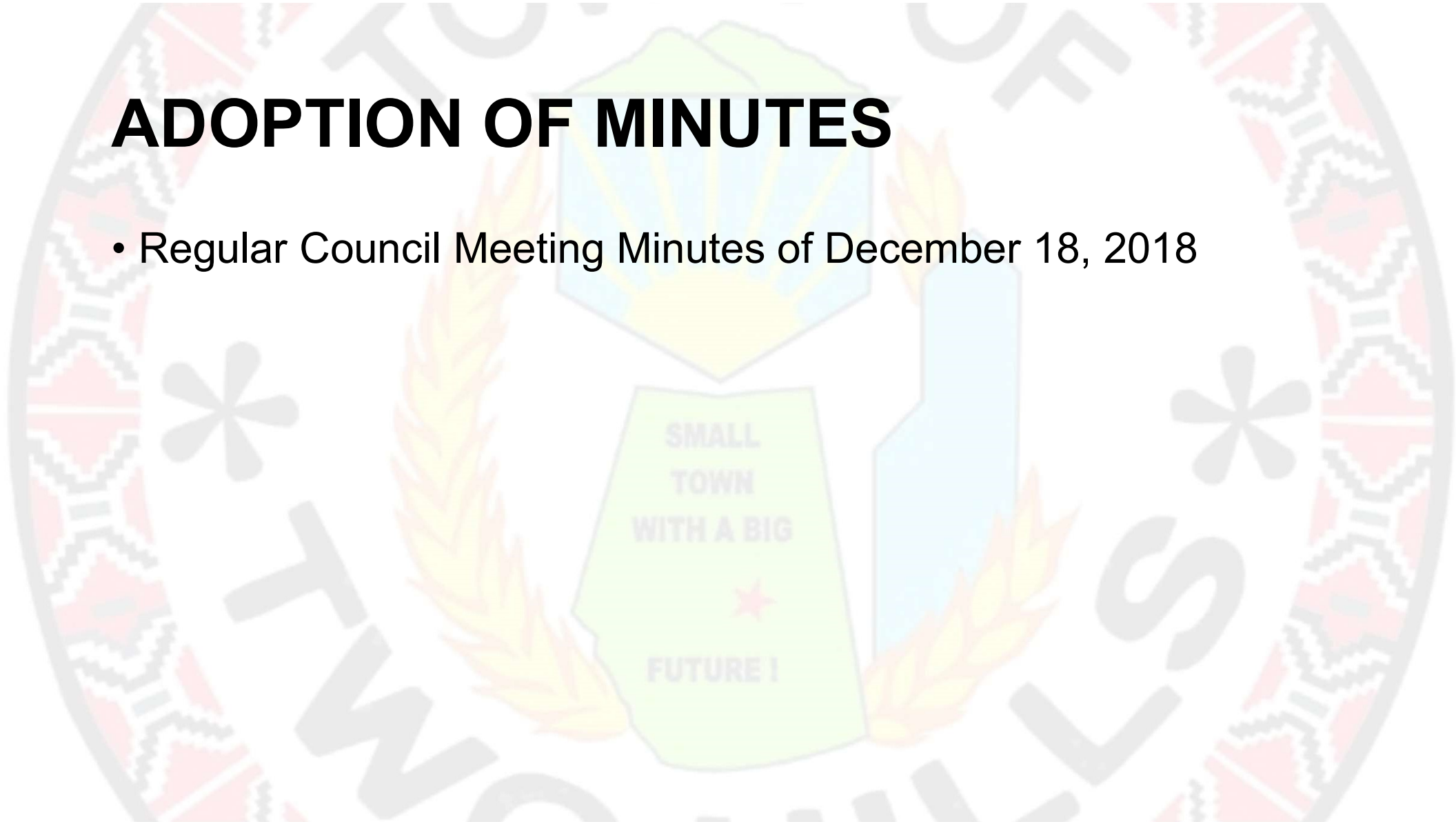
**January 08, 2019**

# **ADOPTION OF AGENDA**



# **ADOPTION OF MINUTES**

- Regular Council Meeting Minutes of December 18, 2018



# OPEN FORUM

Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

# ADMINISTRATIVE REPORTS

## PUBLIC WORKS FOREMAN REPORT

### Roads / Sidewalks

- Roads / Sidewalks
- Grade all town roads and back alleys
- Sand roads and intersections as required
- Load and haul snow windrows

### Water/Wastewater

- Continue to monitor ground infiltration on 46 Ave.
- Check lagoon flows between calls.
- Flush main 54 Ave south on 50 St.
- Sewer camera & auger residence as per request
- Shut down office pumphouse furnace - meter removed, pump removed.
- Check water tower & Geleta Park pumphouse furnaces.
- Jetted (county truck) sewer mains 53 Ave North on 48 & 50 St.
- Main break on 50 St. – discovered immediately through reservoir monitoring, located and isolated. First calls notified and all notifications given. Approximately 59 m<sup>3</sup> lost, repaired, flushed and tested.

# ADMINISTRATIVE REPORTS

## PUBLIC WORKS FOREMAN REPORT CONTINUED

### Other

- Disconnect power and gas from well #1
- Disconnect gas from well #4 power still on
- Remove fire siren from stand and remove the stand
- Service and repair all snow removal equipment
- Complete all service request
- Sweep all town sidewalks, fire hall pad and parking area
- Repair down spout and drain grate at the dental clinic



# ADMINISTRATIVE REPORTS

## CHIEF ADMINISTRATIVE OFFICER REPORT

- 1. Action Tracker:** Administration is developing a spreadsheet to provide Council of updates for Administrative action items; to be incorporated into CAO report. Action items are those items that are supported by a motion or the driven by the budget i.e. recycling survey, RFP for IT solutions and strategic planning, disposal of municipal/school reserves, Gas Distribution System and seek grant for 47 Avenue project. So far: Administration is seeking templates for RFPs, plans to put out a survey for February, will start on process for disposal of reserves and seeking grants for 47 Avenue. Administration has sought out an update of the natural gas distribution; no update provided. Traffic Control: A request was submitted to have 49 Street and 50 Avenue intersection be changed to a 4-way stop as busses are having difficulty crossing 50 Avenue from the north/south. Administration and Public Works are reviewing the request. Reference: 2010-889 Traffic Bylaw, Section 31 b): *The Council hereby delegates the power to direct where traffic control devices are to be installed or removed.*
- 2. Plan 0740587 Block 4 Lot A:** The court has lowered the sale price to \$549,000.
- 3. LED Streetlight Program:** multiplier percentage decreased from 7.1% to 6.7% however the distribution charges (base wire charges) increased on January 1, 2019, therefore the multiplier collected dollars would remain the same.
- 4. MSI Update:** The current MSI deal lasts for 3 more years (2019 – 2021). The Provincial Government has committed to meeting its \$11.3 billion MSI/BMTG commitment by the end of 2021; as a result municipalities should be receiving close to the same amounts of MSI/BMTG grant funds in the next 3 years as in the past years.
- 5. REMA:** The Regional Director of Emergency Management plans to have an Advisory Council meeting first (2 elected officials and DEM's from each municipality) in the morning and the Municipal Elected Officials (MEO) training session in the afternoon of one day; date to be determined.
- 6. Dental Clinic:** Renovations completed. Dentist will have access on January 7, 2019. Two of the rooms are equipped with chairs and spot x-ray machines, and the main x-ray machine and sterilizer are set-up. Dentist needs to furnish with remaining dental equipment, furniture, computers, etc.

# ADMINISTRATIVE REPORTS

## CHIEF ADMINISTRATIVE OFFICER REPORT CONTINUED

### 7. Bulk water rates:

Lamont County	3.50/m3
Town of St. Paul	6.60/m3
County of St. Paul	6.50/m3
Town of Vermilion	10.00/m3
County of Vermilion River	3.00/m3 ag use 5.60/m3 commercial use
Town of Vegreville	5.49/m3
County of Minburn	5.49/m3
Town of Two Hills	6.00/m3
County of Two Hills	5.00/m3 potable 4.00/m3 non-potable

**8. Website:** New website is live; same website address. Administration is updating the Community Calendar and bylaws and policies.

**9. Media:** Since the Two Hills Chronicle is no longer in business 3 other local media businesses have contacted Administration. Media version of the minutes will be sent to the Vegreville Advertiser, Highway 16 News, and the St. Paul Journal. St. Paul Journal will be attending Council meetings. Highway 16 News will be distributing through the Two Hills Post Office for a trial period. Administration is considering putting out monthly newsletters with community events listing. Administration has also recommended that EagleHill Foundation forward the newsletters to their residents.



# CORRESPONDENCE

- **ATCO:** 2017 Franchise report outlining customer sites, franchise fees & taxes, system reliability distribution asset maintenance programs, street lights and community engagement.
- **ATCO:** Response to Councils letter to ATCO requesting 13 streetlight poles be moved, the poles meet current setback standards as such Town would be responsible to cover the costs to move them at \$7000 per streetlight.
- **Christmas Greetings:** Cards received: MPS, Government of Alberta Community & Social Services, Rob Gray Asset Management, Axiom Concrete, Scott Builders, Habitat Systems, Western Recreation & Development, Box of Docs, Go East of Edmonton, Amalgamated Foods, Grynn Contracting, Lambert Brothers Paving, Alberta Capital Finance Authority, Carson Power Vac
- **Thorpe Recovery Centre:** Letter requesting support for residential addiction treatment services.
- **Partners for the Saskatchewan River Basin:** The River Current Newsletter

# NEW BUSINESS

## **Request for Brownfield Tax Incentive Bylaw**

Cornerstone Co-operative, who have a development permit for constructing a bulk fuel station at the northeast corner of town (old Rudyk's Marine property) are requesting information about tax incentives that the Town offers as well as a brownfield tax incentive that a municipality may choose to do as per the Municipal Government Act. Administration has provided the town's current tax incentives. The Town does not currently have a brownfield tax incentive.

# NEW BUSINESS

## **Support and Partner request to improve intersection at 46 Street and Highway 45**

Cornerstone Co-operative is requesting Council's support and to partner with them in executing recommendations of the Traffic Impact Analysis at the request of Alberta Transportation.

The intersection at 46 Street and Highway 45 is a Type I intersection and is “inadequate based on today's traffic volumes and specifications” and “while Type II will likely accommodate the 2019 background and post development traffic requirements, it is recommended and anticipated that a Type III intersection will accommodate both the 2039 background and post development traffic requirements.”

# NEW BUSINESS

## **Access/Boulevard Land – Interest to Purchase**

Cornerstone Co-operative may be interested in purchasing the land north of the parcel that they will be building the bulk fuel station.

At present, the land adjacent to the access/boulevard is one large parcel.

# COUNCILLOR REPORTS

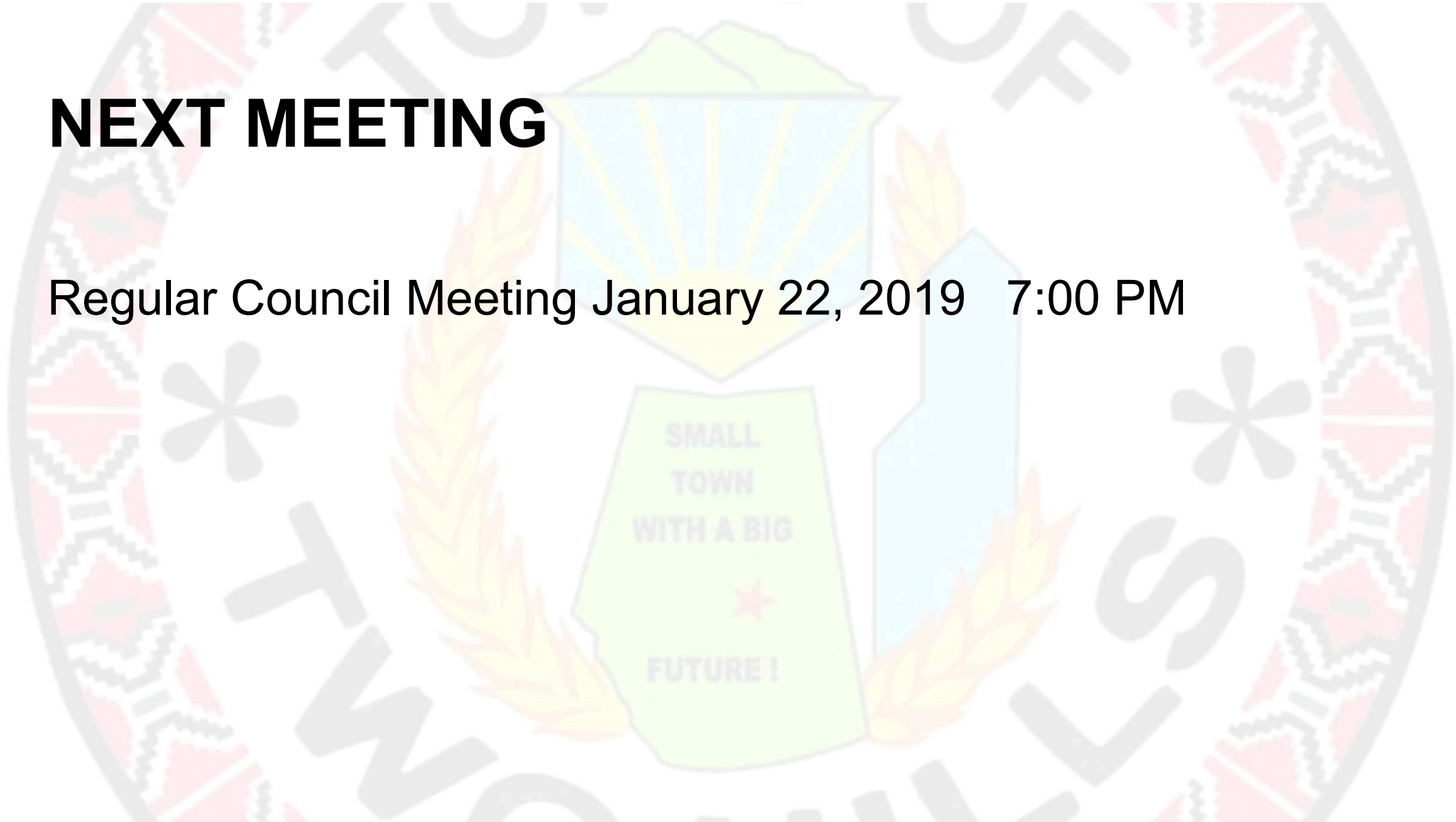
Mayor L. Ewanishan





# **NEXT MEETING**

Regular Council Meeting January 22, 2019 7:00 PM





# **ADJOURNMENT**

## **THANK YOU FOR ATTENDING**