

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held July 18, 2017 at 7:00 P.M. in the Two Hills Town Council Chambers.

PRESENT: Mayor A. Romaniuk, Deputy Mayor B. Gray, Councilor W. Babiuk, Councilor G. Saskiw, Councilor S. Rajoo, C.A.O. E. Howanyk, Executive Secretary S. Lupul, C.F.O. L. Tatarin, and Public Works Foreman T. Stefiuk.

CALL TO ORDER: Mayor A. Romaniuk called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2017-174 **MOVED** by Deputy Mayor B. Gray to accept the Agenda with the following additions:

- 10 (j) Parades
- 10 (k) Server for Administration Office

CARRIED

ADOPTION OF MEETING MINUTES:

2017-175 **MOVED** by Councilor G. Saskiw to accept the Regular Council Meeting Minutes of June 13, 2017 as presented.

CARRIED

DELEGATION: There were no delegations.

OPEN FORUM: There were no members of the public in the gallery.

ADMINISTRATIVE REPORTS:

C.F.O. Report

The May 2017 financial and June 2017 financial report was provided to council in advance for their review and presented by C.F.O L. Tatarin who also provided clarification on some payables. The bank reconciliation for the month of May 2017 is correct; the year '2016' indicated on the reconciliation should have read '2017'. Cheque 027779 should have read "trucking for the scissor lift and boom truck", and cheque 027806 should have read "installation for water bottle filling station and kitchen equipment for the new rec building".

Public Works Report

The report was provided to council in advance for their review and presented by Public Works Foreman T. Stefiuk. Council is very pleased with the new banners put up on Highway 36 and for the cleanup of the scrap metal that was in Geleta Park. In addition to the report, Public Works has started on 49 Street construction again; so far the water and wastewater lines have been installed from 47 Avenue north to the alley.

C.A.O. Report

The report was provided to council in advance for their review and presented by C.A.O. E. Howanyk. The unofficial municipal census results: total of 1447 with 507 of the population being under the age of 18 and 940 being over the age of 18.

2017-176

MOVED by Councilor G. Saskiw that the C.F.O., Public Works and C.A.O. reports be acknowledged as presented and incorporated into the minutes.

CARRIED

CORRESPONDENCE:

2017-177

MOVED by Councilor W. Babiuk that the Correspondence be acknowledged as presented and filed.

CARRIED

BYLAWS/ POLICIES:

Bylaw 2017-960 Electric Distribution Franchise Bylaw

On March 28, 2017 Council had first reading of Bylaw 2017-960 to renew the Electric Distribution Franchise Agreement between ATCO Electric and the Town of Two Hills for the purposes of granting ATCO Electric exclusive rights to providing electric distribution service within the Town of Two Hills for a period of ten (10) years subject to the right of renewal.

2017-178

MOVED by Deputy Mayor B. Gray that Electric Distribution Franchise Bylaw 2017-960 be now read a second time this 18th day of July, 2017.

CARRIED

2017-179

MOVED by Councilor W. Babiuk that Electric Distribution Franchise Bylaw 2017-960 be now read a third and final time this 18th day of July, 2017.

CARRIED

Portable Toilets

The town does have a policy set for rates of equipment i.e. the Hydrovac at 100% of Roadbuilders rates, however it does not set rates to rent the portable toilets.

2017-180

MOVED by Councilor S. Rajoo that Council direct C.A.O. E. Howanyk to draft a large event policy that would encompass portable toilet and picnic table rentals and deposits.

CARRIED

NEW BUSINESS:

Two Hills Ag Society-Request to Use Geleta Park for Ball Tournament and Beer Gardens

Council received a request from the Two Hills Ag Society requesting the use of the ball diamonds at Geleta Park to hold a ball tournament and beer gardens to coincide with the annual rodeo, on August 11, 12, 13, 2017.

- 2017-181** **MOVED** by Councilor W. Babiuk that the Two Hills Ag Society be granted permission to hold a ball tournament and beer gardens at Geleta Park on August 11-13, 2017.

CARRIED

Two Hills Ag Society- 2017 Rodeo Sponsorship

The Two Hills & District Agricultural Society is once again requesting the Town to sponsor the Two Hills Rodeo scheduled to be held August 12 & 13, 2017. The Town has been a major sponsor in previous years.

- 2017-182** **MOVED** by Deputy Mayor B. Gray to sponsor the Two Hills & District Agricultural Society as a Major Event Sponsor for the 2017 Two Hills Rodeo.

CARRIED

Proclamation – Alberta Development Officers Week

The Alberta Development Officers Association would like municipalities to recognize the dedication and work ethic of our local Development Officers and increase public knowledge of the importance of their roles to a municipality. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality.

- 2017-183** **MOVED** by Councilor G. Saskiw to proclaim September 24th to September 30th, 2017 as Alberta Development Officers Week in the Town of Two Hills.

CARRIED

Natural Gas Distribution System-Financial Analysis Cost

On May 9, 2017 Council moved to perform a financial analysis on the natural gas system to verify costs to determine whether the Town would benefit in purchasing the natural gas distribution system. CAO found a company who would perform a financial analysis who has provided a fee for service.

- 2017-184** **MOVED** by Councilor W. Babiuk to accept the Offer of Services provided by Utility Source Inc. to conduct a financial analysis of the possible purchase and operation of a natural gas distribution system; and further, to request the County of Two Hills to cover the cost of the financial analysis.

CARRIED

AUMA-Request to Petition Alberta to Modernize Recycling Regulatory Framework

AUMA is calling upon Alberta municipalities to join them in advocating to the Government of Alberta to implement regulatory changes to enable the expansion of provincial recycling programs for electronics, tires, paint, and used oil and to provide flexibility in the fee structure. The AUMA is also partnering with the Recycling Council of Alberta to organize workshops for

municipalities as to how we can save money and improve environmental outcomes.

2017-185

MOVED by Councilor B. Gray to submit a letter of support on behalf of the AUMA to MLA David Hanson with regards to proposing new regulations pertaining to the provincial recycling programs for electronics, tires, paint, and used oil.

CARRIED

Arena Renovations

Within the approved capital budget, Council wanted to conduct some upgrades to the arena under the Small Concept design presented by bedco drafting & design. CAO put out a tender on May 24, 2017 with a closing date of June 30, 2017. Three bids were submitted and forwarded to Peter Bednarchuk for review. Council reviewed the proposals and Peter's report. The bids came in considerably higher than what was budgeted for.

2017-186

MOVED by Councilor W. Babiuk to TABLE this item to a later meeting; seek a grant extension; and further, inquire if SAC or the Ag Society could to apply for lottery grant lottery fund for capital upgrades to the arena.

CARRIED

Sidewalks

In the 2017 Capital and Operating Budget, approved on June 13, 2017, Council budgeted 91,080 on sidewalk repairs. CAO put out a tender to replace sidewalks on June 19, 2017 with a closing date of June 30, 2017. Within the capital budget, Council wanted the following sidewalks to be replaced:

- 52 Ave from Highway 36 eastward to the alley, and
- 49 St between 47 and 50 Aves

There were two bids submitted.

2017-187

MOVED by Councillor S. Rajoo to award the 2017 Sidewalk tender to Loewen Construction.

CARRIED

Letter Requesting Salvage

Council received a letter requesting Council's support regarding salvageable materials from the old Two Hills Elementary School to be a part of a possible Canada 150 project.

2017-188

MOVED by Councilor S. Rajoo to receive the letter as information.

CARRIED

Alberta Transportation

On April 25, 2017 Council discussed and moved to petition to the Minister of Transportation to have controlled crosswalks at 52 Avenue at the request of the Eventide Board. A proposal was received July 13, 2017 from Alberta Transportation (Vermilion Office) to install side mounted pedestrian activated flashing lights at the intersections of 52 and 47 Avenues crossing highway 36.

2017-189

MOVED by Councilor W. Babiuk that the Town of Two Hills is in favor of Alberta Transportation's proposal to install two sets of Pedestrian – Activated Warning System (Solar Powered Flashing Beacons); one at 52 Avenue and the other at 47 Avenue; and further, the Town recognizes that the south crosswalk at 52 Avenue crossing Highway 36 will be removed to reduce pedestrian and driver confusion.

CARRIED

Parades

Mayor A. Romaniuk requested this item to be added to the agenda. Discussion took place over what parades Council was participating. It was decided that Council would definitely partake in the Myrnam, Two Hills, and Willingdon parades, and any others would be decided on as requests are received.

Server – Administration

The server in the administration office is almost 5 (five) years old and it has been recommended that we purchase a faster one with more storage capacity. C.A.O. E. Howanyk presented two options with lease option for 36 months that is very affordable.

2017-190

MOVED by Councilor G. Saskiw the Town of Two Hills lease a new server for the Administration office over a period of 36 months.

CARRIED

NEXT MEETINGS: Regular Council Meeting on August 15, 2017 at 7:00 P.M.

IN CAMERA:

2017-191 **MOVED** by Deputy Mayor B. Gray to go into camera at 9:16 P.M.

CARRIED

2017-192 **MOVED** by Deputy Mayor B. Gray to revert to an open meeting at 9:58 P.M.

CARRIED

ADJOURNMENT:

With all items on the agenda having been addressed Mayor A. Romaniuk adjourned the Regular Council Meeting at 9:58 P.M.

ARNOLD ROMANIUK, MAYOR

ELSIE HOWANYK, C.A.O.