



TOWN OF TWO HILLS

Regular Council Meeting
of
April 10, 2018

ADOPTION OF AGENDA

ADOPTION OF MINUTES

Regular Council Meeting of March 27, 2018

OPEN FORUM

Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

DELEGATIONS

St. Paul Education Regional Division #1

Invitation by Council for School Trustee to attend a Council meeting. School Trustee, Ruvan Rajoo, confirmed attendance along with with Board Chair Heather Starolielski, Vice Chair Deb Pederson, and Superintendent Glen Brodziak.

Council confirmed topics:

- storm drainage issue, through the middle of the property, and its effect on our storm system;
- storm drainage issue, from surface and weeping system, and its effect on our storm system; and
- sidewalk on the north side of the property.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Roads

- Grade intersection 51 St 55 Ave.
- Grade intersection 50 St 50 Ave.
- Grade ice off 47 Ave at south entrance to Mennonite school.
- Grade 52 Ave west of 51 St.
- Grade 54 Ave west of 51 St.
- Repair roads at water line repair trenches on 50 Ave and on 46 St.
- Fill potholes on 52 Ave west of 49 St.
- Grade 50 Ave between 51 St and 52 St.
- Repair entrance to the mall on east side of the parking lot.

Water/Wastewater

- Checked 50 Ave sewer main flow between 52 Ave and 51 St.
- Vac'd and steamed frozen sanitary lines to public work facilities.
- Inspected lagoons to ensure flow between ponds.
- Met with environment Canada officer Kristen Nickel regarding federal reporting requirement for annual discharge into fish bearing waters.
- Manually recorded meter numbers for public works, Centennial Hall, Arena and Rec Center.
- Thawed residential water service on 5 Ave.
- Exposed storm drain and culvert opening 47 Ave and 49 St.
- Reviewed 2017 reporting with Randy Cyba.

Note: infiltration into the sanitary system has begun for the season.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Other

Install safety fence in the back alley west of 49 St north of 47 Ave.

Book furnace and heating duct cleaner for the Hall.

Remove dirt and dust from arena ceiling, lights and stands with air.

Remove old lights fixtures from the hall.

Contact Cutline to haul Volvo grader to Edmonton.

Replace two furnace fan motors in the hall.

Complete service requests.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

LGAA – CAO attended Local Government Administrators Association Conference April 3-6, 2018 including Board meetings (CAO is Zone 5 representative) on April 3 & 6, 2018.

IDP, MDP, LUB – Green Space Alliance is preparing the final draft of the Intermunicipal Development Plan, Municipal Development Plan, and Land Use Bylaw to include new upcoming legislation re: legalization of marijuana. Tentative plan is to have a public hearing in the near future and pass the bylaws after federal/provincial legislation is passed. Need to discuss:

Whether to increase or reduce setbacks to schools, hospitals, and municipal and school reserves; provincial setback is set to 100m; attached is a map of the 100m setbacks.

Hours of operation; provincial legislation plans to set hours from 10:00 a.m. to 2:00 p.m. (same as liquor stores); if changes are required it can be included in the Land Use Bylaw (LUB) or a stand-alone bylaw. If it is included in the LUB then there will have to be a public hearing every time there is a change.

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT continued:

Update on unpaid property taxes in the Town of Two Hills to date:

- Residential: \$93,360.58
- Commercial: \$81461.11
- ASFF- School Requisition: \$33,290.07
- Maintenance Bylaw: \$30,352.58
- Lodge Requisition: \$6,079.84
- Recreation Tax: \$7,200.04
- Health Professional Incentive: \$6,707.09
- Other: \$10,840.43

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT continued:

Outstanding Items:

Policy for Large Events at Geleta Park (in development)

Personnel Policy – regarding sick days, critical illness and definition of Immediate Family (next Bylaw/Policy meeting)

Potential Residential Lots; currently a park on 47 St. north of 53 Ave (Tabled until road construction in area begins and have public input)

Annexation (Discussions will be made throughout the year at RAPID meetings)

BUSINESS ARISING FROM THE MINUTES

None

CORRESPONDENCE

- 1) **Workers' Compensation Board – Alberta.** On April 28, we all come together to remember the workers who were killed, injured disabled at work. In 2017, we lost 166 men and women to work place injury or illness in Alberta.

NEW BYLAWS & POLICIES

None

NEW BUSINESS

None

NEXT MEETING

- Bylaw/Policy Meeting April 17, 2018 6:30 p.m.
- Regular Council Meeting April 24, 2018 7:00 p.m.

IN CAMERA

There are no items initially scheduled for In Camera during preparation of the Council package.

ADJOURNMENT

Thank you for attending the
Regular Council Meeting.