

## **TOWN OF TWO HILLS**

### **Minutes of the Regular Meeting of Council for the Town of Two Hills held April 12, 2016 at 7:00 P.M. in the Two Hills Town Council Chambers.**

#### **CALL TO ORDER:**

Mayor H. Neufeld called the Regular Council Meeting of April 12, 2016 to order at 7:00 P.M.

**PRESENT:** Mayor H. Neufeld, Deputy Mayor S. Rajoo, Councillor W. Babiuk, Councillor G. Saskiw, Councillor B. Gray, Chief Administrative Officer E. Howanyk and Public Works Foreman T. Stefiuk.

#### **ADOPTION OF AGENDA:**

**2016-055** **MOVED** by Councillor G. Saskiw to accept the Agenda with the following additions:

- 10 f) Clean Up of Unsightly Premises
- g) Gas Distribution System
- h) Inspections Group Workshop

**CARRIED**

#### **ADOPTION OF MEETING MINUTES:**

**2016-056** **MOVED** by Councillor G. Saskiw to accept the Regular Council Meeting Minutes of March 22, 2016 with the following correction for motion 2016-051:

“to cover the cost of supplies for the renovations to the fire hall to accommodate a new piece of firefighting equipment as indicated in a quote provided by Castle Building Centres of \$2,445.31.”

**CARRIED**

**DELEGATION:** There were no delegations.

**OPEN FORUM:** There were no members of the public in the gallery.

#### **ADMINISTRATIVE REPORTS:**

##### **Public Works Report**

The report was provided to Council in advance for their review and presented by Public Works Foreman T. Stefiuk.

**C.A.O. Report**

The report was provided to Council in advance for their review and presented by C.A.O. E. Howanyk.

**2016-057** **MOVED** by Councillor W. Babiuk that the Public Works and C.A.O. Reports be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

**Management of New Facility**

This item was Tabled from the previous Regular Council meeting. CAO provided a draft agreement between the Town of Two Hills and the Two Hills Sports Activity Council (SAC) at the last Regular Council meeting. SAC reviewed the draft agreement and had further comments and recommendations. Council directed the CAO to update the old agreement with the Agricultural Society to include the lease to the new recreational facility; and further, to revise the agreement with the Sports Activity Council to outline only the operations of the facilities.

**Canada 150 Fund - Application**

C.A.O. E. Howanyk forwarded the federal grant funding application to the Canada Day Committee. Ideas were discussed for the grant application and further tabled to future meetings.

**CORRESPONDENCE:**

**2016-058** **MOVED** by Deputy Mayor S. Rajoo that the Correspondence listed, be acknowledged as presented and filed.

**CARRIED**

**NEW BUSINESS:**

**Insurance Claim – Curling Rink**

The Town has received a final report from the insurance adjuster on the “like, kind and quality” plus safety code upgrades of the old curling rink.

**2016-059** **MOVED** by Councillor B. Gray to TABLE until a further breakdown of costs of ‘like, kind and quality’ of items and the new facility is reviewed by Peter Bednarchuk, the CAO, and Vantage Builders Ltd.

**CARRIED**

**New Rec Facility – Change Order – Fire Pump and Generator**

The Town received a Change Order for the supply and install of a fire pump and generator. After some discussion Council wanted further verification as to why the fire pump and generator were not included in the original contract.

**2016-060** **MOVED** by Councillor B. Gray to TABLE to the next Council meeting to allow the Peter Bednarchuk and the CAO to discuss the change order with Vantage Builders Ltd.

**CARRIED**

**Development Permit Application 2016-613 – Variance Request**

Landowner intends to put an addition onto his primary building but it will be approximately 2' 3" away from the side property line that has an adjacent property. Landowner provided a sketch of the proposed construction and is requesting a variance.

**2016-061** **MOVED** by Councillor W. Babiuk to deny the request for a variance due to inhibiting possible future development on adjacent properties in addition to concerns for fire safety.

**CARRIED**

**Farm Safety Centre – Contribution Request**

The Farm Safety Centre is a not for profit organization that travels the province educating school children from grades K to 6 through their unique Safety Smarts program. They are asking the Town for an annual contribution.

**2016-062** **MOVED** by Deputy Mayor S. Rajoo to decline the donation request to Alberta Safety Smarts Program, given the budget restraints.

**CARRIED**

**Corporate Review/Roles and Responsibilities Course/Financial Indicator Graphs/Strategic or Sustainability Planning**

Tabled discussions of a Municipal Corporate Review, the Financial Indicator Graphs and Sustainability/Strategic Planning, from the last Regular Council meeting to the next meeting when the Mayor is available.

**2016-063** **MOVED** by Deputy Mayor S. Rajoo to TABLE until later this year after Council implements and reviews the budget and other municipal financial factors.

**CARRIED**

**Clean Up of Fire Debris at 4710 – 50 Street**

Members of Council are receiving multiple complaints regarding the remnants of the devastating fire at 4710-50 St.

**2016-064** **MOVED** by Councillor B. Gray to allow Administration to direct the owner of 4710 – 50 St to clean all the debris and reclaim the site to a safe condition.

**CARRIED**

**Gas Distribution System**

Council questioned when the Natural Gas Distribution System evaluation will be complete. C.A.O Howanyk will prepare and provide a report to Council for the next Regular Council meeting.

**Inspections Group Workshop**

The Inspections Group and the County of Two Hills put on a workshop for their residents about safety codes regulations. A Councillor attended the workshop and recommended that the Town should put on a similar workshop. CAO E. Howanyk indicated the Town and the Inspections Group will be putting on an information session on development and safety codes discipline workshop later this spring; either late this month or early next month.

**NEXT MEETINGS:**

Next Regular Council Meeting is on Tuesday April 26, 2016 at 7:00 P.M. in the Council Chambers.

**ADJOURNMENT:**

With all items on the agenda having been addressed, Mayor H. Neufeld adjourned the Regular Council Meeting at 8:55 P.M.

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**HENRY NEUFELD, MAYOR**

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**ELSIE HOWANYK, C.A.O.**