

CAO REPORT

May 8, 2018

1. ICF/IDP Training – Municipal Affairs (MA) hosted an ICF Workshop in St. Paul on April 26, 2018. The format of the workshops were to provide an overview of legislation and then to have breakout groups with our municipal neighbors to go through the ICF tools provided by AUMA and Municipal Affairs. As none of the neighbors (Myrnam or the County of Two Hills) were able to attend, I decided it would not be beneficial for me to attend. I have contacted MA to see if they could host another session but in Two Hills when it would be convenient for Myrnam and Two Hills (Town and County) to attend.
2. Alberta Energy Efficiency – Administration preliminary applied to the Alberta Energy Efficiency Program for rebates towards the installation of LED lights in the arena and the hall. Required information (post-installation) have been submitted; waiting for approval and rebates. Estimate rebates total \$14,160 (\$6,000 for arena and \$8,160 for the hall).
3. LGAA Zone Meeting – CAO is a member of the Local Government Administrators Association (LGAA) Board and Zone 5 representative. One of the responsibilities for being a zone rep/board member is to host zone meetings (1-2 times a year). A zone meeting was held on May 2, 2018 in Vegreville. Topics covered, with speakers from AUMA, Municipal Affairs, Strategic Steps Inc., and Nolan Crouse: Future of provincial grants, MSI replacement, MGA updates, Requirements of IDP, MDP, and ICFs, and future of local government.
4. Arena – Structural Review RFP has been sent out to invited engineering firms on Friday, April 27, 2018; deadline to respond to the RFP is May 11, 2018. Invited engineering firms are Stantec, Select Engineering, BARR Engineering, and MPE. These firms concentrate on smaller local governments.
5. Hemp Survey Responses – HUB requested municipalities provide responses to a Hemp Survey; responses included proximity to human resources, land general data, proximity to highways, rail, water, electrical high voltage lines, natural gas, and telecom lines, permitting requirements and incentive programs (tax).
6. Utility Accounts: Administration is working on a copy of all utility accounts and figuring out who does and doesn't pay towards garbage and infrastructure fees. Will be provided when Council reviews utility bylaw.
7. Website: Started planning the framework for the new website with Councillor M. Tarkowski and Kyle Klymiuk.
8. Crosswalk access: Administration has contacted Alberta Transportation for them to provide access from the sidewalk to the crosswalk signal at the southwest corner of 53 Avenue and Highway 36. They are looking into it.

Outstanding Items:

- Policy for Large Events at Geleta Park (waiting for response from SAC re: Hall/Geleta Park proposal)
- Personnel Policy – regarding sick days, critical illness and definition of Immediate Family
- Potential Residential Lots; currently a park on 47 St. north of 53 Ave (Tabled until road construction in area begins and have public input)
- Annexation (Discussions will be made throughout the year at RAPID meetings)
- Road/Infrastructure Funding Formula