

## TOWN OF TWO HILLS

### Minutes of the Regular Meeting of Council for the Town of Two Hills held February 13, 2017 at 7:00 P.M. in the Two Hills Town Council Chambers.

**PRESENT:** Mayor A. Romaniuk, Deputy Mayor B. Gray, Councillor W. Babiuk, Councillor G. Saskiw, Councillor S. Rajoo, C.A.O. E. Howanyk, Executive Secretary S. Lupul, and Contracted Public Works Foreman M. Tupechka.

**CALL TO ORDER:** Mayor A. Romaniuk called the Regular Town Council Meeting to order at 7:00 P.M.

#### **ADOPTION OF AGENDA:**

**2017-023** **MOVED** by Deputy Mayor B. Gray to accept the Agenda with one addition under In Camera discuss: Land.

**CARRIED**

#### **ADOPTION OF MEETING MINUTES:**

**2017-024** **MOVED** by Councillor W. Babiuk to accept the Regular Council Meeting Minutes of January 24, 2017 as presented.

**CARRIED**

**DELEGATION:** **Travis Saskiw and Kevin Zaparniuk representing Sports Activity Council (SAC).**

SAC would like to keep a caretaker year round to maintain consistency in management and knowledge of the facilities and it's equipment as well as any outstanding issues that carry over from season to season. They are proposing to manage all facets of Geleta Park from May to September of each year, including the campground, and grass cutting of the ball diamonds. Under the proposal SAC would hire the contractor, the Town would provide summer students for special projects and the use of Town equipment (mowers). The proposal would include a financial contribution from the Town in the amount of \$5,000 or \$6,000 per month (May – Sept).

Council commended Mr. Saskiw and Mr. Zaparniuk as well as all the volunteers that contribute to SAC for their admirable effort and volunteerism. More discussion is required on this topic.

**2017-025** **MOVED** by Councillor G. Saskiw to add the Sports Activity Council's proposal to manage Geleta Park to New Business to further discuss SAC's proposal.

**CARRIED**

**OPEN FORUM:** None

**ADMINISTRATIVE REPORTS:**

**Public Works Report**

The report was provided to Council in advance for their review and presented by Contracted Public Works Foreman M. Tupechka in the absence of the Public Works Foreman. It was noted that the Vac truck is now being kept in the shop which will assist the Public Works crew during extreme cold weather as no time will be wasted waiting for the equipment on the truck to thaw.

**C.A.O. Report**

The report was provided to Council in advance for their review and presented by C.A.O. E. Howanyk.

**2017-026** **MOVED** by Councillor B. Gray that the Public Works and C.A.O. reports be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

**Tradeshow – Reimbursement of Incidentals**

Tabled from last Regular Council meeting. Bob Ross is requesting assistance with out of pocket expenses he incurred while promoting Two Hills at both the Edmonton and Calgary Motorcycle Shows. His expenses totaled \$1,260.00 that included printing brochures, fuel, lodging and parking.

**2017-027** **MOVED** by Councillor B. Gray to match what was given to the Ukrainian Dancers (\$350.00) to help cover some expenses.

**DEFEATED**

Council understands and appreciates the Run to the Hills Rally and the work they have done. Council will continue to support the Rally but given the severe financial constraints the Town is facing the Town must scrutinize what can be given.

**CORRESPONDENCE:**

**2017-028** **MOVED** by Councillor W. Babiuk that the Correspondence listed be acknowledged as presented and filed.

**CARRIED**

**NEW BUSINESS:**

**Census**

The results of the 2016 Federal Census were released with a lower than expected population of 1,352. In 2011, the Federal Census stated that the population of Two Hills was 1,379 and a Municipal Census conducted by

the Town disclosed the population to be 1,431. Some government funding and grant are based on population therefore having an accurate population count is financially beneficial to the Town.

- 2017-029** **MOVED** by Councillor W. Babiuk to conduct a municipal census on Monday, May 15, 2017 in order to verify the number of people in each household and whether or not they are over or under age 18.

**CARRIED**

**Walk/Run for the Hills – Donation Request**

The Walk/Run Committee will be holding their 14<sup>th</sup> Annual Walk/Run on Saturday May 27, 2017 to fundraise for a glidescope for the emergency department, bariatric equipment and beds for the facility. All proceeds raised from this event have been directed to quality of care for patients and residents at the Two Hills Health Centre.

- 2017-030** **MOVED** by Councillor G. Saskiw to donate \$500.00 to the Two Hills Health Centre Foundation for the 2017 Walk/Run event for the purchase of a glidescope for the emergency department, bariatric equipment and beds.

**CARRIED**

**Calendar Change – Election Date**

An error was found on the approved Council Calendar for 2017; it is currently stated that the 2017 Municipal Election is on Monday, October 23<sup>rd</sup> when it should read the third Monday of October, being the 16<sup>th</sup>.

- 2017-031** **MOVED** by Councillor S. Rajoo to amend the 2017 Council Calendar to correctly reference the 2017 Municipal Election to be held on October 16, 2017.

**CARRIED**

**Insurance – Curling Rink**

The insurance adjuster noted the settlement amount he is prepared to suggest to the insurers in the amount of \$2,632,633.20. The kitchen equipment and installation will be addressed separate from the building as well as the filling of the lines in preparation of the ice making.

- 2017-032** **MOVED** by Councillor G. Saskiw to settle insurance claim # 47210-87931 concerning the loss of the curling rink building in the amount of \$2,632,633.20, as long as the contents, purchase and installation of kitchen exhaust system and added costs for getting the lines and system up and running for the new recreational facility are not included in the settlement amount offered.

**CARRIED**

**Arena Upgrades - Tender**

The Town was approved for a Canada 150 Infrastructure Grant for arena upgrades in the amount of \$188,475 and also approved for an Enabling Accessibility Grant to create a barrier-free washroom in the amount of

\$9,450. The Town's contribution to the grants would be \$206,025.00. Grant applications were based on facility assessment review conducted by bedco drafting & design.

Council discussed the areas that require upgrades by priority and decided to start with subflooring, joist structure, and flooring.

- 2017-033** **MOVED** by Councillor S. Rajoo to direct the CAO to prepare a draft tender and bring to the next Regular Council meeting following estimates provided by Peter Bednarchuk regarding different flooring options.

**CARRIED**

#### **Infrastructure Funding Request to County of Two Hills**

The County of Two Hills is in the midst of budget preparations and with that in mind, Council felt it was a good time to put in a request to the County for infrastructure funding for the 2017 fiscal year.

An informal quorum decision was made and a letter was hand-delivered to the County on February 8, 2017 with the signature of the Deputy Mayor.

- 2017-034** **MOVED** by Deputy Mayor B. Gray to ratify the letter to the County of Two Hills thanking them for infrastructure funding in 2016 and requesting continued infrastructure funding in 2017.

**CARRIED**

#### **Arena Upgrades – Project Manager**

Council discussed the hiring of a project manager which would relieve direct oversight of the construction of the Arena renovations from the C.A.O. and the Public Works Foreman.

- 2017-035** **MOVED** by Councillor S. Rajoo to hire bedco drafting & design to oversee the construction and renovation of the Arena.

**CARRIED**

#### **Name and Signage on New Recreational Facility & Grand Opening**

Council briefly discussed the naming of the new facility. Council discussed numerous ideas but felt more information was needed.

- 2017-036** **MOVED** by Councillor W. Babiuk to TABLE this item to a later date.

**CARRIED**

#### **Two Hills & District Crime Watch Association – Donation Request**

Council received a request for a donation to enable Crime Watch directors and executive to attend Crime Watch seminars and meetings to enhance the effectiveness of the organization.

**2017-037** **MOVED** by Deputy Mayor B. Gray that due to severe budget constraints the Town of Two Hills is unable to contribute at this time.

**CARRIED**

**SAC Proposal – Geleta Park Management**

Council discussed SAC's proposal further. Council would like to discuss this request with the Public Works Foreman before any decisions could be made. Council also has to consider the possible operating shortfalls SAC could endure at year end.

**2017-038** **MOVED** by Councillor G. Saskiw to TABLE this topic until the return of the Public Works Foreman.

**CARRIED**

**NEXT MEETINGS:**

Regular Council Meeting      February 28, 2017   7:00 PM.

**IN CAMERA:**

In camera addition was withdrawn due to timing constraints.

**ADJOURNMENT:**

With all items on the agenda having been addressed Mayor A. Romaniuk adjourned the Regular Council Meeting at 9:52 P.M.

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**ARNOLD ROMANIUK, MAYOR**

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**ELSIE HOWANYK, C.A.O.**