

## TOWN OF TWO HILLS

### Minutes of the Regular Meeting of Council for the Town of Two Hills held September 24, 2018 at 7:00 P.M. in the Two Hills Town Council Chambers

**PRESENT:** Mayor L. L. Ewanishan, Deputy Mayor D. Tupechka, Councillor E. Sorochan, Councillor M. Tarkowski, Councillor G. Saskiw, C.A.O. E. Kiziak C.F.O. S. Lupul, Executive Secretary A. Clark, Public Works Foreman T. Stefiuk and 1 member in the public gallery.

**CALL TO ORDER:** Mayor L. L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

#### **ADOPTION OF AGENDA:**

**2018-314** **MOVED** by Deputy Mayor D. Tupechka to accept the Agenda with the following addition under Delegation: Rural Alberta Business Centre.

**CARRIED**

#### **ADOPTION OF MEETING MINUTES:**

**2018-315** **MOVED** by Councillor G. Saskiw to accept the Regular Council Meeting Minutes of September 11, 2018.

**CARRIED**

#### **DELEGATION:** **Rural Alberta Business Centre**

Kathryn Hotte, is a Small Business Advisor for our region through Alberta HUB, who was invited by Council to share her presentation on her work with the Rural Alberta Business Centre (RABC). RABC Offices provide small businesses and entrepreneurs with one stop access to information, advice, research services, seminars, and workshops at four walk-in locations across Alberta as well as consultations over the phone. Rural Alberta Business Centre has opened a few business incubators within the region.

**OPEN FORUM:** There was no questions or comments from the public gallery.

#### **ADMINISTRATIVE REPORTS:**

##### **Public Works Report**

The Public Works Foreman's Report was provided to Council in advance for their review. The following questions or comments were brought up:

- Remaining projects are left to do: other portion of the water looping on 45<sup>th</sup> Ave, and installation of a storm line on 45<sup>th</sup> Avenue; see agenda item to change the scope of the remaining projects.
- Roof leaks over FCSS; will have to monitor.

- Curb-out at 52 Avenue and Highway 36; still no confirmation from Alberta Transportation on whether they will be covering the cost of installation of a curb-out to match the other curb-outs for pedestrian access to the highway crossing signal.
- What can we do to avoid damage happening to bin lids and how to avoid improper garbage practices; perhaps place signs on the bins.
- Addition of swales to the recently paved intersection of 50 Avenue and 50 Street; PW monitored and assessed the flow and it was found to be sufficient as is; installing swale may wreck the integrity of the new surface.

**2018-316**

**MOVED** by Councillor M. Tarkowski that the Public Works report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**Chief Financial Officer Report**

The Chief Administrative Officer's report was provided to Council in advance for their review and presented by C.F.O. S. Lupul. There was a brief discussion regarding development permits verses building permits. Council is requesting direct deposit for staff and Council.

**2018-317**

**MOVED** by Councillor E. Sorochan that the Chief Financial Officer report be acknowledged as presented and incorporated into the minutes

**CARRIED**

**Chief Administrative Officer Report**

The Chief Administrative Officer's report was provided to Council in advance for their review presented by C.A.O. E. Kiziak. Council briefly discussed having bylaw enforcement in summer months only. Council has received complaints regarding several unsightly properties; Administration to enforce.

**2018-317**

**MOVED** by Councillor M. Tarkowski that the Chief Administrative Officer report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**CORRESPONDENCE:**

**2018-318**

**MOVED** by Councillor G. Saskiw that the Correspondence be acknowledged as presented and filed.

**CARRIED**

**BYLAWS & POLICIES:**

**Policy 2010-01 Marketing Golf Course Subdivision Lots**

Upon looking at the policy it was noted that the current policy references a Land Use Bylaw that has been rescinded and replaced, and that there are only two lots left for sale.

**2018-319**

**MOVED** by Mayor L. L. Ewanishan to approve changes to Policy 2010-01 as presented.

**CARRIED**

**Policy 2018-03 Municipal Office**

The Municipal Government Act, Section 204 states that a Council must name a place as its municipal office.

**2018-320**

**MOVED** by Councillor M. Tarkowski to adopt Policy 2018-03 Municipal Office.

**CARRIED**

**NEW BUSINESS:**

**2018 Capital Projects – Request to amend**

Due to the complexity of the remaining part of the water looping project on 45 Avenue, Public Works is requesting to move up a different project that would be more of a high priority with respect to repairing infrastructure that has a significant impact on our storm system.

**2018-321**

**MOVED** by Deputy Mayor D. Tupechka to amend the 2018 Capital Budget to recognize that the remaining part of the 45 Avenue looping project be replaced with a manhole restoration project at 55 Avenue and 51 Street; and further, that the estimated extra capital cost be taken from capital reserves.

**CARRIED**

**Excess Insurance Proceeds**

Administration created a brief report of what was received and spent on the new recreational facility. The building insurance claim is complete and excess has been used up.

**2018-322**

**MOVED** by Councillor E. Sorochnan to accept as information.

**CARRIED**

**Annual Public Meeting – Fall**

As per Annual Public Meeting Policy, an Annual Public Meeting shall be held twice a fiscal year with the second meeting being held in the month of November.

**2018-324**

**MOVED** by Deputy Mayor D. Tupechka to book the Centennial Hall for November 29, 2018 for the Fall Annual Public Meeting.

**CARRIED**

**COUNCIL REPORTS:**

**2018-325**

**MOVED** by Mayor L. L. Ewanishan for Administration to draft a letter to Community Futures, with a copy sent to all Board Members, regarding the lack of community involvement, availability to the public, and statistics of funding in our region.

**CARRIED**

**2018-326**

**MOVED** by Councillor G. Saskiw to accept and incorporate the Council Reports as presented into the minutes.

**CARRIED**

**NEXT MEETING:** Regular Council Meeting, October 9, 2018 at 7:00 p.m.

**IN CAMERA:**

**2018-327**

**MOVED** by Mayor L. L. Ewanishan to go IN CAMERA at 9:07 P.M.

**CARRIED**

**2018-328**

**MOVED** by Mayor L. L. Ewanishan to come out of IN CAMERA at 9:30 P.M.

**CARRIED**

**ADJOURNMENT:** With all items on the agenda having been addressed Mayor L. L. Ewanishan adjourned the Regular Council Meeting at 9:31 P.M.

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**MAYOR L. L. EWANISHAN**

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**ELSIE KIZIAK, C.A.O.**