

TOWN OF TWO HILLS

Regular Council Meeting

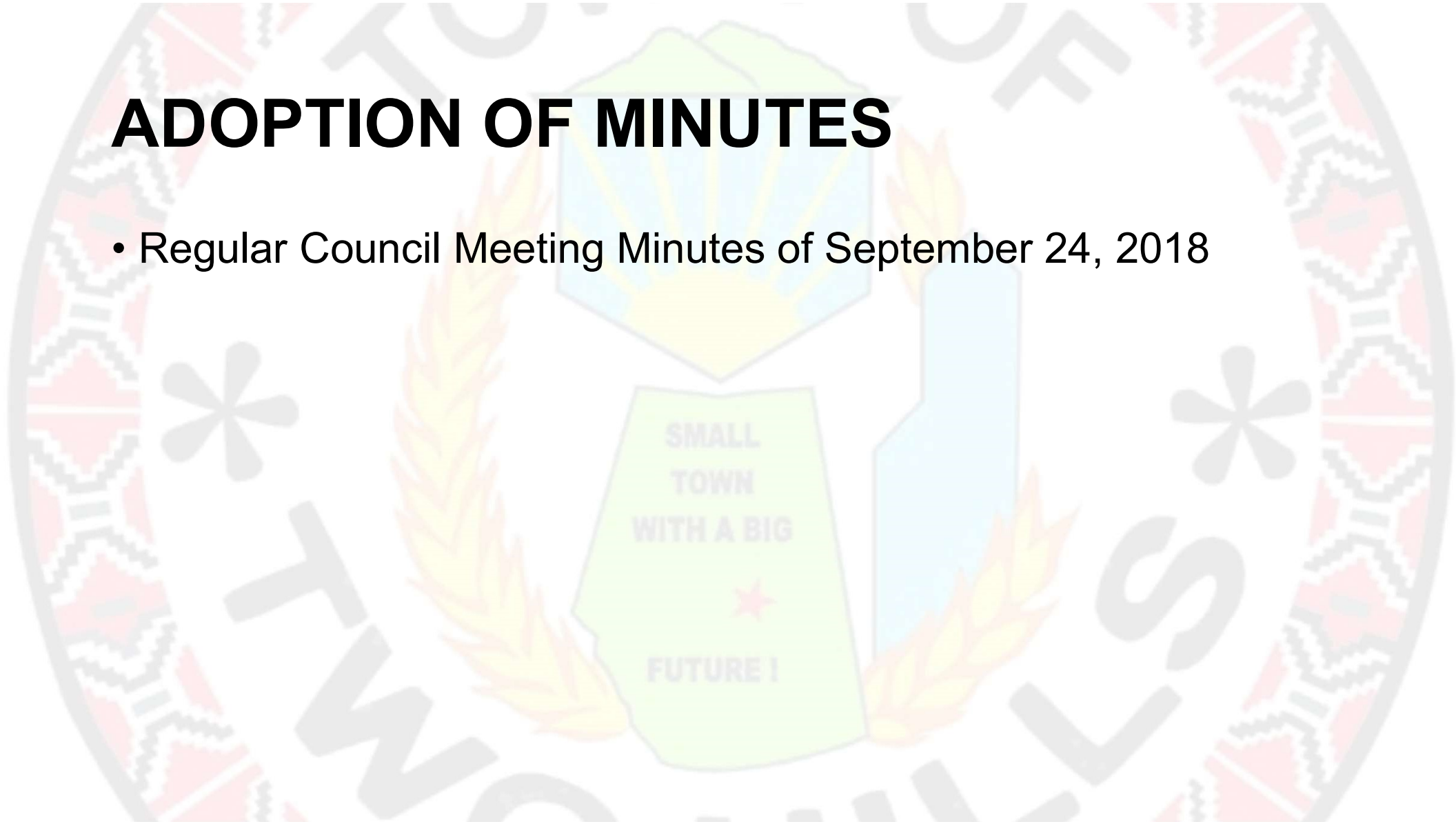
October 9, 2018

ADOPTION OF AGENDA



ADOPTION OF MINUTES

- Regular Council Meeting Minutes of September 24, 2018



OPEN FORUM

Welcome. Town Council is providing an opportunity for the general public to individually address Council on any topic relevant to municipal government for a period not to exceed 2 minutes per person to a maximum of 20 minutes combined. Information presented to Council may or not be acted on and will not be debated unless there is a majority vote to do so. The Open Forum is not a means of expressing insults, accusations or making any personal attacks on any member of Council or Staff. Any person who starts insulting or making accusations or attacks on any member of Council, Council as a Whole, or any Staff member will be kindly asked to remove themselves from Council Chambers. Once again, welcome.

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Roads / Sidewalks

- Grade industrial park road 51 St & 57 Ave
- Remove culvert at south entrance of Mennonite School
- Grade, gravel and pack back alley on the south side of highway 45 between 51 St and 46 St as well as 46 St and 47 St north of 50 Ave
- Fill and pack potholes on 50 Ave, 46 St, 49 St and 52 Ave

Water/Wastewater

- First call for 45 Ave storm sewer installation
- Sewer auger southside residence
- Begin preparation for annual wastewater release
- Begin installation catch basin & manhole for stormwater system north of highway 45
- Attend ACE meeting
- Met with Randy at the Pumphouse- he is contacting NACON regrading bringing UFD back on line with proper parameters as well as replacing back up power supply integrated battery in Pumphouse control panel
- Repair water leak downstairs at FCSS Office

ADMINISTRATIVE REPORTS

PUBLIC WORKS FOREMAN REPORT

Continued:

Other

- Trim trees and haul away branches around Triangle Park, Lions Park, East side Park and Pawliuks Park
- Trim trees in the alley at 4610-50 Ave
- Haul 36 tandem dump trucks of clay (432 yards) to the Mennonite School for Jen-Col
- Remove flower pots from light poles
- Gateway inspected ice plant and put into service Sept 27
- Gateway completed fall service of all Town heating equipment
- Complete water line repair and install hydrant in Derwent for the County

ADMINISTRATIVE REPORTS

CHIEF ADMINISTRATIVE OFFICER REPORT

1. **Dental Clinic Renovations:** We are proceeding on schedule as per the schedule I sent you. There have been no issues arising on site.
2. **Town Administration Office:** Vegreville Plumbing has not come out to provide a quote to replace the galvanized water lines. Gateway has been requested to provide a quote; \$6,461.00; see attached. Renovations to the Town Office will be discussed during budgeting process unless Council wants the renovation(s) to be concluded this fiscal year; if so, to be added to the next Regular Council meeting agenda.
3. **CARES Grant:** Administration is gathering letters of support but needs direction as to what and why we are applying to the program; in the agenda for discussion.

CORRESPONDENCE

- 1) **Alberta Municipal Affairs** – Call for nominations for the annual Ministers Awards for Excellence in Public Library Service. Nominations will open on December 3rd 2018 and the deadline for submissions is February 25, 2019. Nomination forms and additional information are available at www.albertalibraries.ca

NEW BUSINESS

Community Grants and Donations – Request for Halloween Event

- Attached: Community Grant Application from the Two Hills & District Agricultural Society Jr. Members.

NEW BUSINESS

Lift Station Clean-out Expense

- Attached: Project Estimate
 - Additional information: Method of Sump Clean-Out, etc.
- Administration will try and recover the cost from Alberta Transportation (AT) but we should budget for it in the event that AT does not agree. Cost: \$9,855.50

NEW BUSINESS

Extra ceiling tiles from new Recreational Facility

Request to have the remaining ceiling tiles be donated to the library.

There are 7 boxes (64 sq ft per box) boxes of ceiling tiles in the sea can. Total coverage = 448 sq.ft.

NEW BUSINESS

Smoking in Public Places

Attached: Relevant portions of the Province of Alberta Tobacco and Smoking Reduction Act and Regulation

- Request by a member to Council as “public buildings as smoking is too close to the doors.”

Previously Council has, by consensus, agreed not to pursue any further smoking/vaping regulations to exceed what the Province of Alberta has established i.e. see attached

NEW BUSINESS

CARES Grant

- Recently recommended by Doug Griffiths (13ways): *I still strongly suggest that the council and you decide what you want to achieve, or probably more specifically, what you think you need to undertake, and then apply for the grant. The key to success in every community we have worked with is that they decide what they want to accomplish, or sometimes what they want to change, first and then apply for the grant.*

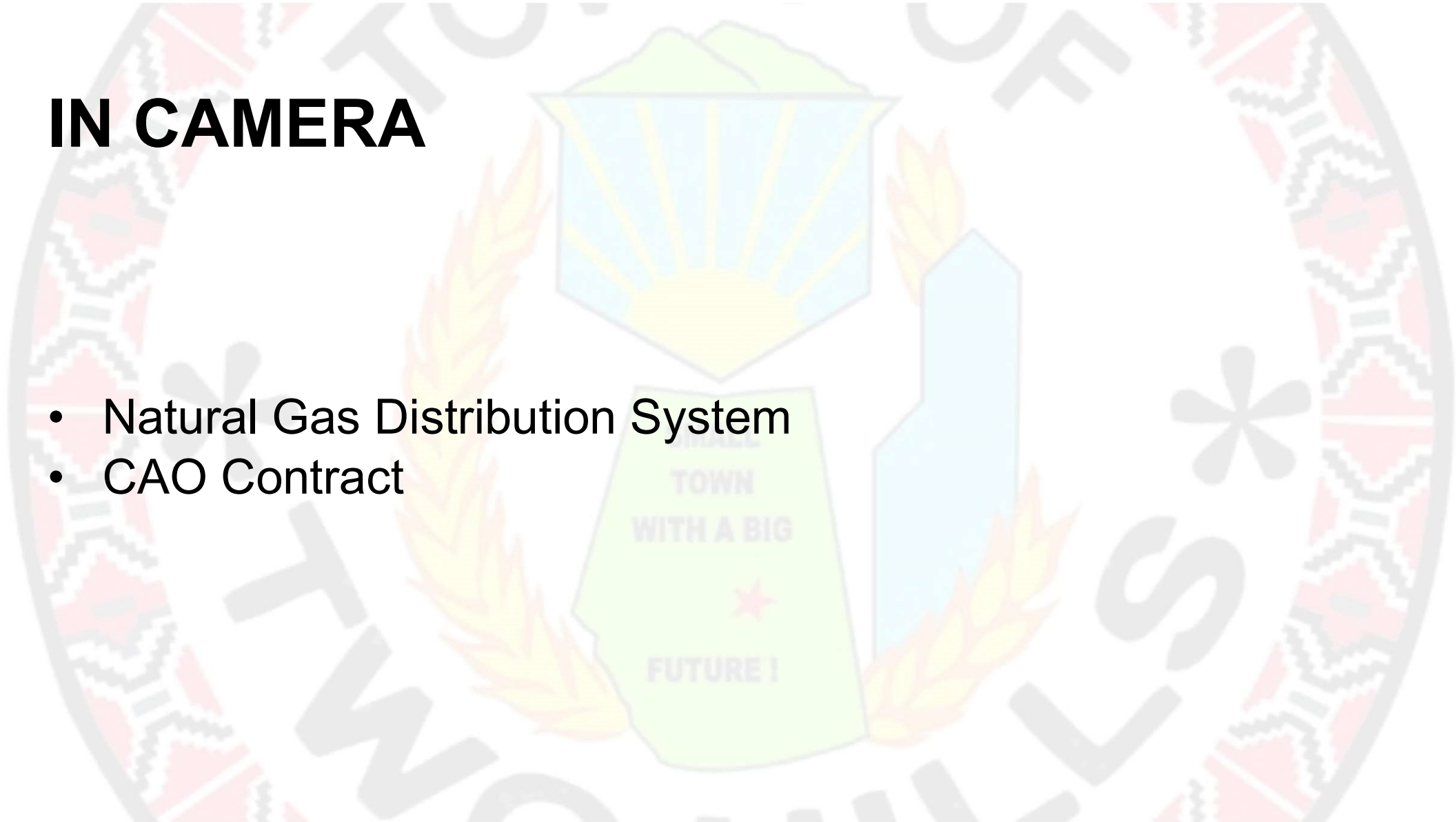
NEXT MEETING

Regular Council Meeting October 23, 2018 7:00 p.m.



IN CAMERA

- Natural Gas Distribution System
- CAO Contract



ADJOURNMENT

Thank you for attending the
Regular Council Meeting

