

## TOWN OF TWO HILLS

### Minutes of the Regular Meeting of Council for the Town of Two Hills held April 24, 2018 at 7:00 P.M. in the Two Hills Town Council Chambers

**PRESENT:** Mayor L.L. Ewanishan, Deputy Mayor D. Tupechka, Councillor E. Sorochan, Councillor M. Tarkowski, Councillor G. Saskiw, C.A.O. E. Kiziak, Executive Secretary J. Breau, Public Works Foreman T. Stefiuk, C.F.O. S. Lupul and 1 member in the public gallery

**CALL TO ORDER:** Mayor L.L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

#### **ADOPTION OF AGENDA:**

**2018-124** **MOVED** by Deputy Mayor D. Tupechka to accept the Agenda as presented.

**CARRIED**

#### **ADOPTION OF MEETING MINUTES:**

**2018-125** **MOVED** by Councillor M. Tarkowski to accept the Regular Council Meeting Minutes of April 10, 2018 as presented.

**CARRIED**

**DELEGATION:** None

**OPEN FORUM:** There was no questions or comments from the public gallery.

#### **ADMINISTRATIVE REPORTS:**

##### **Chief Finance Officer Report**

The Chief Finance Officer's report was provided to council in advance for their review and presented by C.F.O. S. Lupul. Council inquired on how the audit was going; C.F.O. S. Lupul informed Council that she spent a few days with an accountant and she is confident that it will be ready for the second meeting in May. Council was informed that, as per policy, the annual public meeting is to be scheduled within 4 weeks after the approval of the audited financial statement.

**2018-126** **MOVED** Mayor L.L. Ewanishan that the Chief Finance Officer report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**Public Works Report**

The Public Works Foreman's Report was provided to council in advance for their review and presented by Public Works Foreman T. Stefiuk. Council expressed Eventide's concerns about the soft shoulder along the north side of 53 Avenue and the sidewalk curb at the highway. Also discussed was whether the Town could remove the sidewalk on the north side of 52 Avenue west of the Highway and replace it with curb and gutter. Council reiterated that the sidewalk curb at the highway is in the budget to be completed this year. Public Work Forman said that he will investigate the soft shoulder concern and the sidewalk/curb and gutter suggestion and report back.

Council ask administration to get quotes for 1) washing walls, and 2) painting the interior walls at Centennial Hall.

**2018-127**

**MOVED** by Councillor E. Sorochan that the Public Works report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**Chief Administrative Officer Report**

The Chief Administrative Officer's report was provided to council in advance for their review and presented by C.A.O. E. Kiziak. Council wants to add Garbage Bylaw and Water & Sewer Bylaw to the list of Bylaw to be reviewed.

**2018-128**

**MOVED** by Councillor M. Tarkowski that the Chief Administrative Officer report be acknowledged as presented and incorporated into the minutes.

**CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

There were no items arising from the previous minutes.

**CORRESPONDENCE:**

**2018-129**

**MOVED** by Councillor M. Tarkowski that the Correspondence be acknowledged as presented and filed.

**CARRIED**

**BYLAWS/ POLICIES:**

None

**NEW BUSINESS:**

**2018 Operating and Capital Budget**

After a few budget meetings, the draft 2018 operating and capital budget was presented to Council for review and approval. The 2018 budget presents a tax revenue of \$1,340,328.73 is a 3.94% increase over last year which generates only \$50,782.93.

**2018-130**

**MOVED** by Mayor L.L. Ewanishan to approve the 2018 Operating and Capital Budget as presented.

**CARRIED**

**Cancel water and sewer rate increase for March 2018**

Due to an administrative error the increase for water and sewer consumption (per m3) that were to take effect on March 1, 2018 was not imposed. Some members of Council expressed that the increase should not to be recovered on the April utility billing as administration was going to do (in order to remain in accordance with the bylaw). In order to ensure all procedures are done fairly and by the book Administration is requesting a council motion/resolution to cancel the water and sewer rate increase of \$0.25 each for the month of March 2018 only.

**2018-131**

**MOVED** by Councillor G. Saskiw to cancel the water and sewer consumption rate increase of \$0.25 each for the month of March 2018.

**CARRIED**

**Federation of Canadian Municipalities (FCM) Membership**

FCM is the national voice for Canada's local governments. They understand that the solutions to some of this country's biggest national challenges can be found in local communities. They work hard to ensure our members' issues are heard at the federal level. Members receive exclusive access to distinct benefits, everything from expert analysis on federal legislation that impacts municipalities to a say in resolutions that guide FCM's advocacy work on Parliament Hill.

April 2018 – March 2019 Membership Fee is a base of \$150 plus 0.1484 per capita (federal census) = \$351.00 plus an optional Legal Defense Fund of \$50.

**2018-132**

**MOVED** by Councillor E. Sorochan. To continue membership with the Federation of Canadian Municipalities for April 1, 2018 to March 31, 2019 for a total of \$351.00.

**CARRIED**

**Inspections Group – Extend Servicing Agreement**

Contract with Inspections Group expires May 2, 2018; with ability to extend the contract annually up to a total of 10 years from initial start date (May 4, 2015). Rates and Quality Management Plan was reviewed extensively in 2012. Schedule A remains unchanged; minor changes to Schedule B.

**2018-133**

**MOVED** by Deputy Mayor D. Tupechka to extend the Inspections Group Inc. contract for a one year term from May 3, 2018 to May 3, 2019.

**CARRIED**

Administration is to prepare a Request for Proposal for next year.

**Request to waive infrastructure and garbage fees, and snow removal fees**

A landowner is requesting that the charges for water consumption and garbage fees be cancelled. The owner stated that the property has been vacant for the past couple of years. Also, the landowner would like the fines incurred for failure to remove snow from sidewalk in November and December waived.

**2018-134**

**MOVED** by Mayor L.L. Ewanishan not to provide a waiver for snow removal fines.

**CARRIED**

**2018-135**

**MOVED** by Deputy Mayor D. Tupechka to sustain the water infrastructure fees.

**CARRIED**

**2018-136**

**MOVED** by Councillor E. Sorochan that the request of waiving the garbage fees be approved, as applicable by bylaw, until the property is occupied.

**CARRIED**

**COUNCIL REPORTS:**

Council briefly discussed the old medical clinic office re-designed to accommodate a dentist office.

**2018-137**

**MOVED** by Mayor L.L. Ewanishan to hire an Interior Designer to provide a re-designed of the old medical clinic to accommodate a dental clinic to a maximum of \$5,000.00.

**CARRIED**

Council briefly discussed the Two Hills Improvement Committee's desire to replace the old donor plaques at the Centennial Hall.

**2018-138**

**MOVED** by Mayor L.L. Ewanishan to allow the Two Hills Improvement Committee to remove and replace the plaques of donors that are on Centennial Hall walls.

**CARRIED**

Council also discussed putting an “In Case of Emergency” contact information sign outside of Centennial Hall and add the discussion of an extra charge for not picking up the hall keys during business hours when renting the hall.

Also briefly discussed is that the Regional Waste commission is looking at cardboard and paper recycling; the Town of Two Hills is to choose a location within Two Hills for a cardboard and paper bin. To reduce the overall costs of recycling the cardboard and paper, the Commission is considering taking the bins to the recycling facility themselves.

**2018-139**

**MOVED** by Councillor G. Saskiw to discuss management proposal to the Sports Activity Council of Geleta Park and Centennial Hall.

**CARRIED**

The Sports Activity Council (SAC) have been discussing the Town’s offer to have SAC manage/operate Geleta Park and the Centennial Hall as they are already managing/operating the new recreational facility and the arena. SAC is considering various options and are worried about potential costs. They have discussed just taking over Geleta Park from May to August at \$4,000 per month and putting out a Request for Proposal (RFP) over the summer for the Hall starting September 2018. Council would like for administration and public works to provide cost estimate for maintenance of Geleta Park for next Council meeting. In the meantime, Administration will remain status quo with its regular operation of bookings, hall cleaning, and inventory of big ticket items; also, Administration will continue their preparation of a “renter’s package”.

**NEXT MEETINGS:** Regular Council Meeting May 8, 2018 at 7:00 p.m.

**ADJOURNMENT:** With all items on the agenda having been addressed Mayor L.L. Ewanishan adjourned the Regular Council Meeting at 9:23 P.M.

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**LEONARD L. EWANISHAN, MAYOR**

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**ELSIE KIZIAK, C.A.O.**