

CAO REPORT

February 13, 2017

1. Insurance:
 - a. Curling Rink: Included in agenda for discussions.
 - b. Sewer Backup: Claim submitted; currently under review.
 - c. Insurance Premiums: Attached is the breakdown from 2012 – 2017; increase of another 24%
2. 2016 Financial Audit: Has commenced. Due May 1, 2017.
3. Tenders:
 - a. Centennial Hall Exhaust System tender sent out on Monday, February 6th with a deadline of Wednesday, March 8, 2017.
 - b. Arena: Waiting for direction from Town Council from meetings with SAC and Ag. Society.
4. Medical Clinic has officially moved out the weekend of February 4, 2017. They plan to have a sale and vacate the premises by February 15, 2017.
5. Two Hills Agricultural Society – Draft Lease Agreement: They plan to have further discussion during their meeting of February 22, 2017.
6. Canada Day – Well underway. Itinerary is almost complete. Donation requests are starting to be sent out. Lots of involvement from local non-profit organizations and individuals.
7. Training: CAO is attending training for her position as Director of Emergency Management on March 28/29 at the County Office. Sessions: Persons with Functional Needs, Registration and Inquiry, Emergency Social Services. CAO is also attending an Alberta Emergency Management Regional Workshop in St. Paul on March 2, 2017.
8. Census results: Included in agenda for discussion.

	2016 Population	2011 Population
Two Hills County	3322	3160
Myrnam	339	370
Willingdon	319	275
Two Hills	1352	1379 / 1431 (2012 Municipal Census)

9. Food for thought: Imposition of infrastructure fees on utility bills vs. special tax; attached is a simple spreadsheet showing the difference.
10. Public Works and Administration are working on developing a Snow Plowing/Sanding Agreement and Release of Liability form to assist some businesses (e.g. Fas Gas, Medical Clinic, malls) with snow removal and sanding.

Outstanding Items:

- Potential Residential Lots (currently a park on 47 Street north of 53 Avenue): Tabled until road construction begins and have public input
- Annexation: Discussions will be made throughout the year at RAPID (Two Hills Regional Advanced Partnership Inter-Municipal Development) meetings
- EDC/EDO Update: April 22, 2014 Council tabled this item until after Economic Development Committee meeting
- Road/Infrastructure Funding Formula
- Adult Learning Request for funding
- Corporate Review/Roles and Responsibilities Course/Financial Indicator Graphs/Strategic or Sustainability Planning