

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held August 4, 2016 at 7:00 P.M. in the Two Hills Town Council Chambers.

CALL TO ORDER:

Deputy Mayor S. Rajoo called the Regular Council Meeting of August 4, 2016 to order at 7:00 P.M.

PRESENT: Deputy Mayor S. Rajoo, Councillor W. Babiuk, Councillor G. Saskiw, Councillor B. Gray, Chief Administrative Officer E. Howanyk, Executive Secretary S. Lupul, Chief Finance Officer L. Tatarin, Public Works Foreman T. Stefiuk, and 2 members of the public.

ADOPTION OF AGENDA:

2016-151 **MOVED** by Councillor W. Babiuk to accept the Agenda with one addition, being "Personnel", under In Camera.

CARRIED

ADOPTION OF MEETING MINUTES:

2016-152 **MOVED** by Councillor G. Saskiw to accept the Regular Council Meeting Minutes of July 19, 2016 as presented.

CARRIED

DELEGATION: None

OPEN FORUM: None

ADMINISTRATIVE REPORTS:

C.F.O. Report

The report was provided to Council in advance for their review and presented by C.F.O. L. Tatarin. C.F.O. L. Tatarin will prepare a report for the next Regular Council meeting noting the percentage of taxes paid by the tax deadline.

Public Works Report

The report was provided to Council in advance for their review and presented by Public Works Foreman T. Stefiuk. A member of Council requested a mower to do down the 50A Avenue alley and that there were many potholes throughout Town that needs to be filled. Council discussed improvements to Geleta Park i.e. bleachers, portable toilet units, at great length. Council mentioned that the Public Works Department, with the help of the STEP Students, have accomplished a tremendous amount of work this past month, and Council would like it noted that the progress is noticed and appreciated.

C.A.O. Report

No report was provided as there have been no updates since the last Regular Council meeting. Verbally the CAO indicated that the tender for the engineering portion of the replacement of the exhaust system at the Centennial Hall will close on August 9, 2016.

2016-153 **MOVED** by Councillor B. Gray that the C.F.O., Public Works and C.A.O. Reports be acknowledged as presented and incorporated into the minutes.

CARRIED

BUSINESS ARISING FROM MINUTES:

Nomination and Election Days for By-Election

Tabled from the Regular Council Meeting held on June 28, 2016. The CAO, as directed by Council, contacted the Ministry of Municipal Affairs as to whether an extension to the next regular election (fall 2017) is possible. The Hon. Danielle Larivee denied the request and sent a Ministerial Order stating that the requirement to hold a by-election 90 days after a council vacancy occurs has been extended to 120 days. This will allow Council to set a by-election no later than October 4, 2016.

2016-154 **MOVED** by Councillor G. Saskiw to set August 29, 2016 to be Nomination Day and September 26, 2016 being Election Day.

CARRIED

Appointment of Returning Officer

Tabled from the Regular Council Meeting held on June 28, 2016.

2016-155 **MOVED** by Councillor W. Babiuk to appoint Elsie Howanyk to be Returning Officer for the 2016 by-election.

CARRIED

2016 Organizational Meeting

Tabled from the Regular Council Meeting held on June 28, 2016.

2016-156 **MOVED** by Councillor B. Gray to set the 2016 Organizational Meeting to be September 27, 2016 at 6:00pm.

CARRIED

CORRESPONDENCE:

2016-157 **MOVED** by Councillor G. Saskiw that the Correspondence listed, be acknowledged as presented and filed.

CARRIED

NEW BUSINESS: none

COUNCIL REPORTS:

As promised at the last Regular Council Meeting held on July 19, 2016, Deputy Mayor S. Rajoo reported that clean-up of the burned remains of 4710-50 Street will be initiated. Deputy Mayor S. Rajoo reported that work is in progress and it is going quickly and without incident so far. The construction of the new Medical Clinic is going very well and a grand opening is anticipated for mid-October. There is a fourth doctor anticipated at the end of September. It was also indicated that the City of Lloydminster is going to join the Alberta Central East (ACE) Water Corporation and provide water to municipalities closer to the city i.e. Paradise Valley and Kitscoty. An update was provided regarding the progress and future needs of the new recreational centre. Also noted was that Green Hills Construction is having issues with installing a storm sewer; Public Works has been working with Green Hills and Alberta Transportation to rectify any issues.

2016-158 **MOVED** by Councillor B. Gray that the Council Reports be acknowledged as presented and incorporated into the minutes.

CARRIED

NEXT MEETINGS:

2016-159 **MOVED** by Councillor W. Babiuk to change the next Regular Council Meeting from September 13 to September 6, 2016 at 7:00 pm.

CARRIED

2016-160 **MOVED** by Councillor B. Gray to go into camera at 8:12 P.M.

CARRIED

2016-161 **MOVED** by Councillor B. Gray to revert back to an open meeting at 8:36 P.M.

CARRIED

2016-162 **MOVED** by Councillor G. Saskiw to extend CAO Howanyk's contract for two years, January 1, 2016 to December 31, 2018.

CARRIED

2016-163 **MOVED** by Councillor W. Babiuk to increase CAO Elsie Howanyk's annual salary by \$2,300.00, from \$92,700 to \$95,000 effective January 1, 2017, due to completing both Level I and II of the National Advanced Certificate in Local Authority Administration (NACLAA).

Councillor B. Gray requested a Recorded Vote. Deputy Mayor S. Rajoo stated he would not be in favor of this motion due to timing issues.

DEFEATED

Recorded Vote:

In Favor Of: Councillor W. Babiuk, Councillor G. Saskiw

Opposed: Deputy Mayor S. Rajoo, Councillor B. Gray

ADJOURNMENT:

With all items on the agenda having been addressed, Deputy Mayor S. Rajoo adjourned the Regular Council Meeting at 8:56 P.M.

SONNY RAJOO, DEPUTY MAYOR

ELSIE HOWANYK, C.A.O.