

TOWN OF TWO HILLS

Minutes of the Regular Meeting of Council for the Town of Two Hills held May 08, 2018 at 7:00 P.M. in the Two Hills Town Council Chambers

PRESENT: Mayor L.L. Ewanishan, Deputy Mayor D. Tupechka, Councillor E. Sorochan, Councillor M. Tarkowski, Councillor G. Saskiw, C.A.O. E. Kiziak, Executive Secretary J. Breau, Public Works Foreman T. Stefiuk and 1 member in the public gallery

CALL TO ORDER: Mayor L.L. Ewanishan called the Regular Town Council Meeting to order at 7:00 P.M.

ADOPTION OF AGENDA:

2018-140 **MOVED** by Deputy Mayor D. Tupechka to accept the Agenda as presented.

CARRIED

ADOPTION OF MEETING MINUTES:

2018-141 **MOVED** by Councillor E. Sorochan to accept the Regular Council Meeting Minutes of April 24, 2018 with the following changes under Council Reports:

1. Replace the words "Dentist office" to "old medical clinic".
2. Add "an" before the words "Interior Designer".
3. Change "and" to "an" before "In Case of Emergency".

CARRIED

DELEGATION: None

OPEN FORUM: There was no questions or comments from the public gallery.

ADMINISTRATIVE REPORTS:

Public Works Report

The Public Works Foreman's Report was provided to council in advance for their review and presented by Public Works Foreman T. Stefiuk. Council questioned where on the priority list does the sidewalk replacement at 52 Avenue west of Highway 36 fall? Public Work Foreman said it would be close to the top of the list. Council requested Public Works Foreman to provide a sidewalk priority list.

2018-142 **MOVED** by Councillor M. Tarkowski that the Public Works report be acknowledged as presented and incorporated into the minutes.

CARRIED

Chief Administrative Officer Report

The Chief Administrative Officer's report was provided to council in advance for their review and presented by C.A.O. E. Kiziak.

2018-143 **MOVED** by Councillor E. Sorochan that the Chief Administrative Officer report be acknowledged as presented and incorporated into the minutes.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

There were no items arising from the previous minutes.

CORRESPONDENCE:

Council briefly discussed whether the Town should apply to the Community and Regional Economic Support (CARES) program. Members from Council were planning on attending the webinar session to acquire more information.

2018-144 **MOVED** by Councillor M. Tarkowski that the Correspondence be acknowledged as presented and filed.

CARRIED

BYLAWS/ POLICIES:

2018-974 Property Tax Rate Bylaw

The 2018 Budget was passed at the last Regular Council meeting. Prior to setting of the budget Council deliberated on what the tax rates would be for residential and non-residential properties; the consensus was to set the Residential tax rate at 13.2 and the Non-Residential tax rate at 26.89. Council also had a consensus to have all minimum taxes, regardless of vacancy set at \$600.00.

2018-145 **MOVED** by Mayor L.L. Ewanishan that Tax Rate Bylaw 2018-974 be now read a first time this 8th day of May, 2018.

CARRIED

2018-146 **MOVED** by Councillor M. Tarkowski that Tax Rate Bylaw 2018-974 be now read a second time this 8th day of May, 2018.

CARRIED

2018-147 **MOVED** by Councillor E. Sorochan that Tax Rate Bylaw 2018-974 be given consent for third and final reading.

CARRIED

2018-148 **MOVED** by Deputy Mayor D. Tupechka that Tax Rate Bylaw 2018-974 be now read a third and final time this 8th day of May, 2018.

CARRIED

2018-975 Maintenance Tax Bylaw

The Municipal Government Act permits a municipality, by bylaw, to impose a special tax for this purpose under Section 382(1)(f) to benefitting properties. So far, benefitting properties are any properties that are adjacent to a road, or water and/or sewer main lines (692 properties). The 2018 Budget was passed at the last Regular Council meeting which requires approximately \$89,000 in revenue from a special tax to cover cost of repair related to water, sewer, storm, roads and boulevards. This is approximately \$1.50 per front foot.

There are some properties that are fully or partially exempt from the maintenance tax; properties are listed within the bylaw under section 1(a).

2018-149 **MOVED** by Councillor G. Saskiw that Maintenance Tax Bylaw 2018-975 be now read a first time this 8th day of May, 2018.

CARRIED

2018-150 **MOVED** by Councillor E. Sorochan that Maintenance Tax Bylaw 2018-975 be now read a second time this 8th day of May, 2018.

CARRIED

2018-151 **MOVED** by Councillor M. Tarkowski that Maintenance Tax Bylaw 2018-975 be given consent for third and final reading.

CARRIED

2018-152 **MOVED** by Deputy Mayor D. Tupechka that Maintenance Tax Bylaw 2018-975 be now read a third and final time this 8th day of May, 2018.

CARRIED

2018-976 Medical Incentive Tax Bylaw

The Municipal Government Act permits a municipality, by bylaw, to impose a special tax for this purpose under Section 382(1)(h) to benefitting properties (703 properties). The 2018 Budget was passed at the last Regular Council meeting which requires approximately \$26,166.43 in revenue from a special tax to cover the debenture that provides incentives to health professionals to reside and practice their profession in the Town of Two Hills (financial contribution to the new building).

2018-153 **MOVED** by Mayor L.L. Ewanishan that Medical Incentive Tax Bylaw 2018-976 be now read a first time this 8th day of May, 2018.

CARRIED

2018-154 **MOVED** by Councillor E. Sorochan that Medical Incentive Tax Bylaw 2018-976 be now read a second time this 8th day of May, 2018.
CARRIED

2018-155 **MOVED** by Councillor G. Saskiw that Medical Incentive Tax Bylaw 2018-976 be given consent for third and final reading.
CARRIED

2018-156 **MOVED** by Councillor M. Tarkowski that Medical Incentive Tax Bylaw 2018-976 be now read a third and final time this 8th day of May, 2018.
CARRIED

2018-977 Recreation Tax Bylaw

The Municipal Government Act permits a municipality, by bylaw, to impose a special tax for this purpose under Section 382(1)(l) to benefitting properties (695 properties). The 2018 Budget was passed at the last Regular Council meeting which requires approximately \$23,204.19 in revenue from a special tax to cover the debenture that provides recreational services (financial contribution to the new rec facility).

2018-157 **MOVED** by Mayor L.L. Ewanishan that Recreation Tax Bylaw 2018-977 be now read a first time this 8th day of May, 2018.
CARRIED

2018-158 **MOVED** by Councillor G. Saskiw that Recreation Tax Bylaw 2018-977 be now read a second time this 8th day of May, 2018.
CARRIED

2018-159 **MOVED** by Councillor E. Sorochan that Recreation Tax Bylaw 2018-977 be given consent for third and final reading.
CARRIED

2018-160 **MOVED** by Deputy Mayor D. Tupechka that Recreation Tax Bylaw 2018-977 be now read a third and final time this 8th day of May, 2018.
CARRIED

NEW BUSINESS:

ATCO Electric – Change to LED Lights

ATCO Electric made a presentation at the January 23, 2018 and February 27, 2018 Regular Council meetings regarding costs to change from HPS to LED lights. This item was tabled until ATCO responded with more information.

Mayor L. L. Ewanishan has requested to return this discussion to the table due to verbal information that the City of Lloydminster and the Town of Vermilion signing on to upgrade their lighting to LED, there will be a lot of old lights added to the inventory, which would mean that the Town would be waiting for a long time for LED lights without going into a contract.

ATCO has provided a LED Conversion Letter and responses to Council's questions.

2018-161

MOVED by Councillor E. Sorochan to enter into the agreement presented by ATCO Electric to proceed with the next steps of an LED Conversion option.

CARRIED

Grow Arena Group –

Proposal/Committee Appointment/ Approvals/Design

There was direction from Council after the last Regular Council meeting to add this item to the agenda. Councillor G. Saskiw requested the following to be discussed at this Regular Council meeting: committees, approvals, design, RFPs, funding, etc. next steps.

The Grow Arena Group should be providing a written proposal to the Town. The Grow Arena Group has indicated to members of Council to have an elected official from the Town and County to sit on the Grow Arena Group Committee.

Councillor M. Tarkowski attended the last Grow Arena Group meeting and provided a verbal report at this Council meeting.

2018-162

MOVED by Deputy Mayor D. Tupechka to add the Grow Arena group to the 2017-201 Committee.

CARRIED

Proposal re: Geleta Park and Centennial Hall

There have been meetings between members of Council and the Sports Activity Council (SAC) to discuss the management of Geleta Park and the Centennial Hall. During those meetings the Town has proposed the following (according to SAC's minutes): an annual amount of \$30,000, to pay for insurance and utilities, capital expenditures, maintenance and repair costs, use of Town equipment and summer students, and to cover any shortfall. SAC would conduct the bookings, collect and retain the revenues, and employ a caretaker who will work with the Town Foreman for scheduling of equipment and summer students. Council has recently been made aware that the Two Hills & District Agricultural Society is offering the use of their summer students to the Sports Activity Council.

SAC has proposed to manage Geleta Park for \$4,000.00 per month from May to September. Administration provided Council with the cost of the Town maintaining Geleta Park at roughly \$9,000 per season. SAC is currently looking at conducting the management of the Centennial Hall in the fall.

2018-163

MOVED by Councillor E. Sorochan that the Town allows the Sports Activity Council to manage Geleta Park in its entirety from May to September at \$4,000.00 a month.

CARRIED

Centennial Hall – Handicap Parking

Councillor G. Saskiw proposed a suggestion to make all the parking spots on the east side of the hall beside the sidewalk reserved for handicapped parking.

Council directed Administration to add two extra stalls at Centennial Hall; all major facilities will have four handicap parking stalls.

2018 SB-90 Projects

Councillor G. Saskiw requested this item to be added to the agenda. Town Council approved \$102,500 in the 2018 Capital Budget for rehabilitating roads. Administration and Public Works have provided some costs for rehabilitating the rest of 45 Avenue between 51 and 54 Street, 53 Avenue between 47 and 48 Street, 47 Street north of 53 Avenue, and 54 Avenue west of 46 Street. Administration and Public Works are also looking into costs for paving the intersection of 50 Avenue and 50 Street. Council requested more information about costs to rehabilitate 47 Avenue for the next Regular Council meeting.

Long Term Financial Planning Workshop

As of 2019 municipalities are to have 3 year operating and 5 year capital budgets. Administration is requesting approval from Council to have two staff attend a Long Term Financial Planning Workshop offered by the Government Finance Officers Association.

2018-164

MOVED by Councillor E. Sorochan to have the Chief Administrative Officer and the Chief Finance Officer attend the Long Term Financial Planning Workshop offered by the Government Finance Officers Association.

CARRIED

Proclamation – National Public Works Week

“The Power of Public Works” during May 20 – 26, 2018 is National Public Works Week.

2018-165

MOVED by Councillor G. Saskiw for Mayor L. L. Ewanishan to proclaim the week of May 20 – 26, 2018 to be Public Works Week in the Town of Two Hills.

CARRIED

Proclamation:

WHEREAS, public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of the Town of Two Hills; and

WHEREAS, such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, and administrators who are responsible for building, operating, and maintaining the public works systems that serve our citizens; and

WHEREAS, the Public Works Association instituted Public Works Week as a public education campaign “to inform communities and their leaders on the importance of our nation’s public infrastructure and public works services”; and

WHEREAS, it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of the respective communities; and

WHEREAS, Public Works Week also recognizes the contributions of public works professionals.

THEREFORE, I, Mayor Leonard L. Ewanishan, of the Two Hills of AB, do hereby proclaim the week of **May 20-26, 2018** as **Public Works Week** in Two Hills

COUNCIL REPORTS:

Deputy Mayor D. Tupechka recommended that the Two Hills Improvement Committee only needs one representative from Council.

2018-166

MOVED by Mayor L.L. Ewanishan that Deputy Mayor D. Tupechka to sit on the Two Hills Improvement Committee as an alternate instead of as a member.

CARRIED

2018-167

MOVED by Mayor L.L. Ewanishan to discuss updates on the design of the potential Dental Clinic.

CARRIED

Councillor M. Tarkowski met with the designer who will have a design in 2 to 3 weeks and the steps she will be taking to be able to present a plan to Council in the upcoming weeks. The re-design of the space will take approximately 4 months from design to completion of the renovations.

2018-168

MOVED by Councillor M. Tarkowski to accept and incorporate the Council Reports as presented into the minutes.

CARRIED

IN CAMERA:

2018-169

MOVED by Mayor L.L. Ewanishan to go IN CAMERA at 9:21 P.M.

CARRIED

2018-170

MOVED by Mayor L.L. Ewanishan to come out of IN CAMERA at 10:00 P.M.

CARRIED

NEXT MEETINGS: Bylaw and / Policy Meeting May 15, 2018 at 6:30 p.m.
Regular Council Meeting May 22, 2018 at 7:00 p.m.

ADJOURNMENT: With all items on the agenda having been addressed Mayor L.L. Ewanishan adjourned the Regular Council Meeting at 10:00P.M.

LEONARD L. EWANISHAN, MAYOR

ELSIE KIZIAK, C.A.O.