

CAO REPORT

August 14, 2018

1. Bylaw Enforcement – CAO has provided Don Logan with an idea of what a contract would look like for Bylaw Enforcement Officer Services. He is out of the country until August 15.
2. Lease – Dentist: Draft agreement has been sent to Dr. Arsalan. Estimated lease rates were also recently provided based on approximate cost of renovations plus interest plus potential extras at \$350,000 – see attached spreadsheet. Dr. Ali was also provided with approximate cost of municipal utilities. Dr. Arsalan's lawyer is reviewing the draft agreement.
3. Musical Ride – In February Council was made aware that the RCMP Musical Ride is coming to Alberta in 2019. They visit approximately 40 communities annually over a 100-day tour. Motion of Council was *"to seek interest from the Two Hills & District Agricultural Society, Sports Activity Council, County of Two Hills, Canada Day Committee, and Two Hills Improvement Committee to form a temporary committee for the purposes of co-hosting and co-planning a RCMP Musical Ride in 2019."* CAO received feedback from the Agricultural Society that *"decided that the musical ride is way too much work, therefore the Ag Society is going to turn down the offer."* The secretary for both the Ag. Society and SAC felt that SAC would have the same sentiments. The Canada Day Committee and THIC were not approached. The Ag. Society or SAC would have been the major investors with the Town.
4. Grant Specialist – CAO contacted Gary Buchanan (grant specialist used by the County) – see attached information.
5. Natural Gas Distribution System – see attached report. CAO suggests that this report, that was submitted on Friday, August 10, 2018, deserves a lot of time to go over and recommends that it be discussed at a future meeting in September. Please note, that this document is considered confidential at this time; especially the information supplied by AltaGas Utilities respecting net book value, depreciation, etc. (see page 24).
6. Franchise Fees – see attached breakdown.
7. Internet – Telus vs Supernet: Town pays \$120.70 monthly for internet services at unlimited 15mbps download and 1 mbps upload speeds; contract ends in 2019. FCSS and Adult Learning currently pay around \$80 for TelusHub. Supernet rates attached.
8. ATCO LED lighting project: Update: *The AUC was giving until August 1st for anyone to submit concerns with the application. We haven't heard yet if they received any. We are hoping to have AUC approval very soon. Once approval from the AUC is granted we can move forward with scheduling construction and providing you a date.*
9. Delegation: At the request of Cr. Tarkowski, Katheryn Hotte, Small Business Advisor of Rural Alberta Business Centre will be attending as a Delegate at the September 24, 2018 Regular Council meeting.

10. Grants:

- a. CARES Grant – Next intake is open on October 1, 2018; closes on October 31, 2018
- b. Energy Efficiency – Rebates approved: Hall \$5,310 and Arena \$6,000. Budgeted rebate was \$10,000.
- c. Breakdown of all Federal and Provincial Grants: FYI – attached.
- d. CFEP – Confirmed that there is no application fee for any CFEP applications.
- e. ICIP – Forwarded information to Ag. Society for arena upgrades

11. Staff – Advertising for Executive Secretary position.

Outstanding Items:

- Potential Residential Lots - currently a park on 47 St. north of 53 Ave (Tabled until w/ww and road construction in area begins and have public input)
- Annexation (Discussions will be made throughout the year at RAPID meetings)
- Road/Infrastructure Funding Formula